

Tally



CHRIST
COLLEGE (AUTONOMOUS)
IRINJALAKUDA, KERALA
Reaccredited by NAAC with 'A' grade

DEPARTMENT OF COMERCE CERTIFICATE COURSE DETAILS

NAME OF THE COURSE	COURSE CODE	OFFERED BY	COURSE COORDINATOR
TALLY ACE	BCMC03	DEPARTMENT OF COMMERCE (Aided) CHRIST COLLEGE(AUTONOMOUS), IRINJALAKUDA	Muvish K M

COURSE DETAILS

Eligibility: +2, Duration: 60 hrs:
Fee:2500

PARTNERSHIP WITH

Jyothis Centre For
Competitive Exam (TAC)

ABOUT COLLEGE

Chirst College (Autonomous), Irinjalakuda established in the year 1956 by CMI fathers has always been a place where young generations are moulded towards a bright future. College has excellent infrastructure, with state of the art laboratories, seminar rooms and lecture halls. The campus is Wi-Fi enabled. Presently College is home for 4500+ students, 200 teaching staff and 45 supporting staff. The strength of the College lies in its hardworking and tech savvy teachers who are eager to involve in all matters of students. The lush green campus with gardens and open gym is moving towards the next phase on education both offline and online.

WHAT IS THE COURSE?

Tally Education aims at establishing a benchmark, recognized by employers, which helps the certified candidates stand out from the crowd and accelerate their professional career. Many recognised institutes, universities, colleges and boards have got associated with Tally Education Pvt. Ltd. to offer Tally Certifications and to unleash thousands of job opportunities for their students and foster their careers.

SCOPE OF THE COURSE

1. Knowledge of Tally software have increased job opportunities across public and private sectors such as Banking and Financial Institutions (BFSI), Retail, Manufacturing, IT/ITES, Trade and other segments.
2. Multiple job vacancies can be availed every day in the job portal in different fields like Insurance, Human Resources Sales & Marketing

LEARNING OUTCOMES

- Multiple career opportunities
- Career Progression and Management
- Verifiable digital certificate
- Industry preferred certificate
- Access to Tally job portal

COURSE OUTLINE

- Inventory Management
- Receivables and Payables Management
- Generating MIS Reports
- Maintaining GST records using Tally
- Fundamentals of Accounting
- Inventory Management
- TDS



COURSE MODULES

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| 01-ACE-01-Fundamentals of Accounting | 01-ACE-05-Accounts Receivable and Payable |
| 01-ACE-02-Maintaining Chart of Accounts | 01-ACE-06-MIS Reports |
| 01-ACE-03-Maintaining Stock Keeping Units | 01-ACE-07-Getting Started with GST |
| 01-ACE-04-Recording Day to day transactions | 01-ACE-08-Recording vouchers with TDS |

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