CHRIST COLLEGE (AUTONOMOUS), IRINJALAKUDA

ACADEMIC ADMINISTRATIVE AUDIT (AAA)

SELF STUDY REPORT

NAME OF THE DEPARTMENT	PG DEPARTMENT OF ENGLSH

PERIOD:	2019 JUNE-2020 DEC

CATEGORY:	SELF

The Departments shall enter the necessary data in this booklet itself. For positive responses the details asked need to be given only in a very brief manner. All claims must be supported by documentary evidence.

DEPARTMENT GRADING

The department is requested to submit a Self Study Report (SSR) of its performance during the academic year 2019 – 20 in the following format, for the purpose of department grading. The grading aims to encourage self-evaluation, accountability, research, and innovation in teaching and learning. It will also help to create healthy competition in curricular and extracurricular activities among departments. The grading will be performed based on the following six criteria.

Criterion I – Teaching-learning Process

Criterion II – Research

Criterion III – Consultancy and extension

Criterion IV – Extracurricular activities

Criterion V – Student Support and Progression

Criterion VI – Supportive activities

CRITERION I – TEACHING-LEARNING PROCESS

a. Does the department Plan and organize the teaching-learning and evaluation schedules?

Yes [√]   No [ ]   (10 marks)

(If yes; provide documentary evidence-Submit filled up Teachers Diary (2019-20) of each teacher or any other evidence)

b. Which teaching-learning method/s is/are used by teachers?

(Put √ marks in appropriate boxes. Details must be given)

1. Lecture   [√]
2. Interactive method   [√]
3. Project-based learning   [√]
4. Computer-assisted learning   [√]
5. Experiential learning   [√]
6. Seminars   [√]
7. Others (mention)   [ ]   (3 marks each   max 15 marks)

c. Does the department use any modern teaching aids and tools like computers, audio-visuals, MOODLE, CAL (Computer Aided Learning), internet and other information/materials, which ensure that students have effective learning experience?

Yes [√]   No [ ]   (3 marks each   max 15 marks)

If yes, give details.

All teachers used modern teaching aids and tools like computers, audio-visuals, MOODLE, CAL (Computer Aided Learning), internet for effective learning experience.

d. Department conducted any exams in MOODLE-Learning Management system?

Yes [√]   No [ ]   (3 marks each   max 15 marks)

If yes, give details of exams.

Conducted tests for UG and PG students.
Conducted entrance test for extension programmes (NET, Civil Service, Competitive Exam)

http://bit.ly/PGEnglishChrist

https://forms.gle/saCKUSgN5HdaX81n9

https://forms.gle/kC59CP4DrtY2mAPu9

e. Does the department conduct any skill-developing programs (short-term add-on courses, soft-skill development programs etc.) for students?   05 for each –   max 10

   Yes [   ]   No   [√]

If yes, give details

f. Does the department apply for any new course, by designing curricula for it, during the current year?

Yes ☐   No   ☑   5 each   max 15

If yes, give details

g. How many teachers attended seminar/ workshop/ conference/ refresher courses etc. during the period (Use separate sheet if necessary) > 90% =10, >50=5, <50 =0   max 10

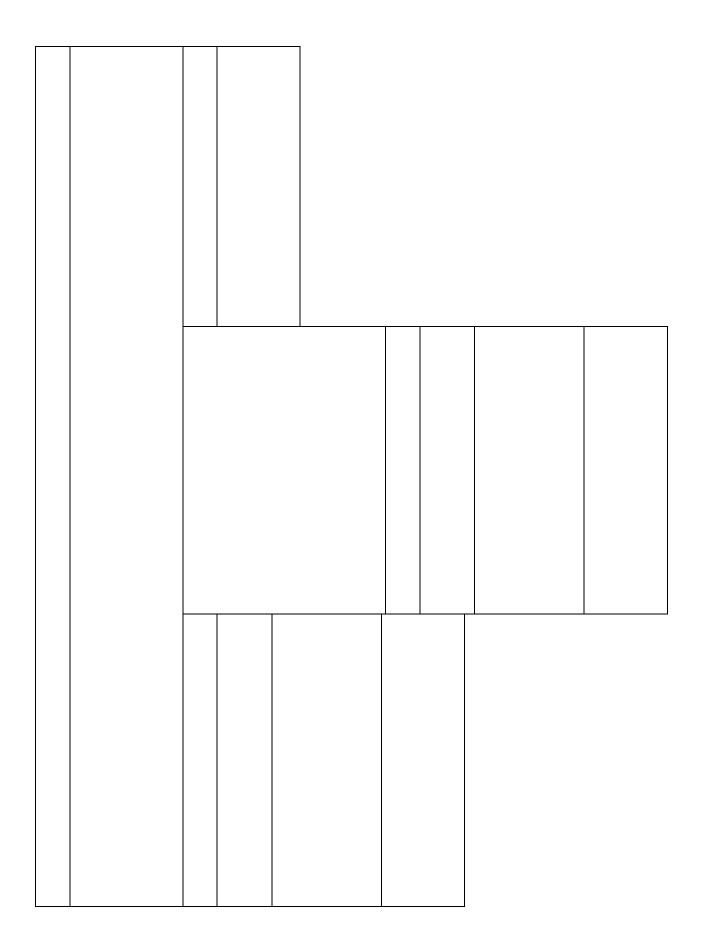| Sl. No	Name of faculty	Title of the seminar/ workshop/ conference etc.	Duration		Whether international/ national/ state/regional	Organizing agency
			From	To		
1	Dr. Hemalatha .P	Re-Configuring Geo-Political Spaces: New Literatures in the Postcolonial Context	14 Nov	14 Nov	National	Dept. of English
		Threshold 2020 The Strategies of Achieving Civil Service Dreams	21 July	21 July	National	Dept. of English
2	Priya V.B	Threshold 2020 The Strategies of Achieving Civil Service Dreams	14 Nov	14 Nov	National	Dept. of Commerce
		Re-Configuring Geo-Political Spaces: New Literatures in the Postcolonial Context	21 July	21 July		Dept. of Commerce
3	Ms.RoshnyJoseph					L F College Guruvayur and NAAC-PARAMARSH
		Threshold 2020 The Strategies of Achieving Civil Service Dreams	21 july	21 july		Dept. of English
		The Hard Truth About Soft Skills		20 June	International	
		Managing your Finance & Investments During COVID 19				Dept. of English
		Expanding Strategies of Teaching- Learning with Digital	12Oct		International	Dept. English

No	Name	Title	Date	Date	Level	Department/Institution
		Proficiency				
		English Literature and Language Education-Embracing Change in COVID Times	26 May		National	
		ICT tools for interactive teaching and learning	28May	18th Nov	National	Dept. of BA English & History
4		Re-Configuring Geo-Political Spaces: New Literatures in the Postcolonial Context			International	PG Dept of English
	Ms.Sreedevi Madhavan Kutty	Representation of East West in Liberal Arts	19 June		National	Dept. of Commerce
		Threshold 2020 The Strategies of Achieving Civil Service Dreams	5 Nov		National	Dept Naipunnya Institute of Management and Information Technology
5	Lissy TD	The Hard Truth About Soft Skills	14 Nov		National	
		VERDURE 2020 on Health and Wellness				Dept of Physical Education, Noble Women's College Manjeri
		Sports for Life:Get fit Strategies	17th Nov	20 June	State	Dept. of Commerce
		K J Joseph Endowment	21July		National	Dept. of English
		English Literature and Language Education −Embracing Change in Covid Times.	11 Dec / 12 OCT 1 hr.		International	Rajagiri School of Engineering & Technology, Kochi
		'Expert Voices: Of Umbrellas and Sewing Machines: Collaging Creativity'.	4Jan		National	Gopichand Aryamahila College

S.No	Name	Topic / Title	Date	Date	Level	Venue
6	Sruthi Krishnakumar	"Unmasking the silence: Environment, Women and Mental Health"			International	TVUCAS, Kallakurichi
		Cultural Studies	19 June	21nd Aug	National	Christ Nagar College, Maranalloor, Trivandrum. St. Xavier's College for Women, Aluva
		"Mental Well-being: How to care for yourself during a pandemic"			International	
		Eclectics 2020			International	St. Stephen's College, Uzhavoor
		'Unwrapping Covid: A Pandemic of Enforces Silence and Abuse'	28 Nov		National	TVUCAS, Kallakurichi
		"Introduction to Indian English Literature" and "Short Fiction in Indian English Literature: An Overview".		13th Aug	National	JPM Arts and Sciences College.
		Three Day Webinar Series 2020.	24th Aug		International	St. Stephen's College, Uzhavoor
		"The Psyche behind Lockdown Art and Literature"	23rd Aug	5th Aug	National	TVUCAS, Kallakurichi
		Digital Humanities and Netiquette.			National	TVUCAS, Kallakurichi
		FDP on Literary Criticism	22nd Aug		Faculty Development Programme	Christ College Irinjalakuda
		"Threshold 2020"	18th Aug		National	Carmel College, Mala 2020
		Lit World Webinar			National	
		Threshold 2020 The Strategies of Achieving Civil Service Dreams	17th Aug			PG Dept. of English
		The Hard Truth About Soft Skills	16th Aug	Jan25	National	
		English Language Teaching, Literature and Culture Studies			National	Dept. of Commerce

#	Name	Topic	Date		Level	Organizer
7	Shahana KM	Re-Configuring Geo-Political Spaces: New Literatures in the Postcolonial Context	11th Aug		International	Dept of English with ELTIF
		Threshold 2020 The Strategies of Achieving Civil Service Dreams	11th Aug		National	PG Dept of English
		The Hard Truth About Soft Skills	9th Aug		National	PG Dept. English
		English Language Teaching, Literature and Culture Studies	30th July	Jan 25	National	Dept. of Commerce
8	Jeethu Antony	Re-Configuring Geo-Political Spaces: New Literatures in the Postcolonial Context			International	Dept of English with ELTIF
		Threshold 2020 The Strategies of Achieving Civil Service Dreams	30th June		National	PG Dept of English
		The Hard Truth About Soft Skills	21 July		National	PG Dept. of English
		English Language Teaching, Literature and Culture Studies	12Oct	Jan 25	National	Dept. of Commerce
9	Jasheena PB	Re-Configuring Geo-Political Spaces: New Literatures in the Postcolonial Context	Jan 24		International	Dept of English with ELTIF
		Demystifying Community Leadership	Nov 14		National	PG Dept of English
		Responsible Journalism During Covid 19-Pandemic: A Global Understanding			National	Jyothi Engineering College
		FDP: User Friendly Tools for Online Teaching & Assessment.	21 July			Marian

10	Sruthy Mohan	Phase II		July 30	International	College, Kuttikanam
			12Oct			Prajyothi Nikethan College, Pudukad
		Academic Writing and Research			Faculty Development Programme	
		ICT in Education during and after Covid 19	Jan 24			St. Mary's College, Thrissur
					International	SNM Training College & Christ College
		Venturing into children's literature through picture books	Nov 14		International	
		21st Century Teaching Skills				
			21 July			St. Aloysius College, Edathua
				July 29	National	
		FDP on Literary Criticism	12Oct			KAHM Unity Women's College, Manjery
		Intricacies of NAAC assessment for better scoring		Aug 5	Faculty Development Programme	
		Webinar series on Life Skills	Jan 24			TVUCAS, Kallakurichi
				July 31		
				July 23	Faculty Development Programme	
			Nov 14		International Workshop	Bharathiya Shiksha Mandal Dakshin, Tamil Nadu
					International	
			July 4			
			July 19			

			July 24			
			July 6			
			July 9			
			July 21			
			July 27			
			July 30			
			July 28			
			July 17			

Give details of faculty members, if any, who are selected as resource persons for seminar/workshop/conference/refresher courses etc. during this period (Use separate sheet if necessary)   2 for each –   max 10

Sl. No	Name of faculty	Title of the seminar/ workshop/ conference etc.	Duration		Whether international/ national/ state/regional	Organizing agency
			From	To		
1	Ms.Sreedevi Madhavan Kutty	Mechanics of Scholarly Writing and In-Text Citations	18th Aug	21st Aug	International Webinar	Dept. of Library Science
2.	Ms. Clinta P S	Works Cited Entries: Formatting and Ordering as per MLA Handbook Eighth Edition	18th Aug	21st Aug	International Webinar	Dept. of Library Science, Christ College (Autonomous) Irinjalakuda

h. Does the department introduce any innovations in teaching/ learning/ evaluation during the current year? (like online tests, video lectures from out station resource persons)

Yes [√]   No [ ]

If yes, give details: We have used Google Forms for examinations and conducted webinars too.

VTH SEMESTER BA ENGLISH LITERATURE: https://forms.gle/rct9FL1U9V2Uc6vg7
III SEM MA ENGLISH: https://forms.gle/5JkpoZWjD4RwNU3e6

10 for each – max 20

i. Does the department provide remedial teaching?   15

Yes [√]   No   [ ]

If yes, furnish the following (use separate sheet if needed); provide evidence for student attendance

Sl. No.	Name of the teacher	Class for which remedial teaching is arranged	No of students benefited
1.	Ms. Priya.V.B	II SEMESTER MA English	8
		IV SEMESTER BA English	20
2	Ms.Roshny Joseph	IV SEMESTER BA MALAYALAM	24
3	Ms.Lissy T.D	II SEMESTER BA MALAYALAM	40
4	Ms.Sreedevi Madhavan Kutty	B A English and History Fifth Semester	05
5	Ms.Shahana KM	IV Semester BA Malayalam	22
		IV Semester BSW	16
6	Jasheena PB	V Semester Applied Language Skills	20
7	Jeethu Antony	V Semester English Literature	18

j. Does the department provide coaching for entrance tests/eligibility tests (JAM, CSIR/UGC, University entrance tests etc.)?

Yes $\boxed{\sqrt{}}$ No $\boxed{}$

CRITERION II – RESEARCH

 a. Give details of the publication by faculty, if any during the period. 2 for each – max 10

Sl. No	Name of faculty	Title of the paper	Title of the Journal and year of publishing	Citation index and impact factor of the journal, if available
1.	Adeela V N	Varying vignettes of Feminine Frames: Neoteric Perspectives and Shifting Roles of Women in Malayalam Cinema	Renegotiating the Spectacle: Gender and Discourse in Films 14/02/2020	----

b. Is the department recognized as a research department?

Yes ☐   No ☑   05

If yes give the number of research scholars joined this year.

c. Did the department produce any Ph. D during the last two years? (*For research departments only*)

Yes ☐   No ☑   10

If yes furnish the following

Sl. No	Name of the Research scholar	Name of the guide	Title of the thesis	Year of awarding

d. Does the department have running Major research projects?

Yes ☐   No ☑   10 for each   max 20

If yes furnish the following.

Sl. No	Name of the principal investigator	Duration		Title of the project	Funding agency
		from	to		

e. Does the department have running Minor research projects?

Yes [ ]   No   [√]   5 for each   max 15

If yes furnish the following.

Sl. No	Name of the principal investigator	Duration		Title of the project	Funding agency
		from	to		

a. Did the department submit any new proposal for project, seminar etc. to funding agencies during the academic year?

Yes ☐   No ☑   5 for each   max 10

If yes give the number proposals submitted and the name of agencies.

b. Did the department conduct seminar/workshop/conference etc. during the academic year?

Yes√   No   5 for each   max 15

If yes furnish the following

Sl. No	Title of the seminar/ workshop/ conference etc.	Duration		Whether international/ national/ state/regional	Funding agency
		From	To		
1	NATIONAL SEMINAR	14-11-2020	14-11-2020	NATIONAL	MANAGEMENT &PARTICIPENTS
2	NATIONAL WEBINAR	21—07-2020	21-07-2020	NATIONAL	MANAGEMENT

c. Is there any publication from faculty like books, articles, conference/seminar proceedings, course materials (for distance education), software packages or other learning materials, any other (specify) ?

Yes ☐   No ☐   5 for each   max   15

If yes give details.

a. Does the department have any MoU/ MoC (memorandum of contract)/ mutually beneficial agreements signed with industry /agency, or other academic institutions?

☐ ☑

Yes   No   5 for each   max 15

If yes give details.

a. Does the department have collaborative activities (on-the-job training, student placement, internship, publication, curriculum development, research, consultancy, etc.) with other organizations (service sector, agricultural sector, local bodies/community, administrative agencies, state/national/international organizations?

☐ ☑

Yes   No   05 for each   max 10

If yes give details

b. Does the department conduct/coordinate any kind of extension activities which are integrated with the academic curriculum, contributive to community development etc.?

☑ ☐

Yes   No   5 for each   max   10

If yes give details.

1. ARRANGED CIVIL SERVICE COACHING in association with IQAC

2. ARRANGED NET COACHING in association with IQAC

c. Does the department have partnership with University/Research institutions/Industries/ NGOs etc. for extension activities?

5 + 5

Yes ☐   No ☑   max   10

If yes give details

CRITERION IV – EXTRACURRICULAR ACTIVITIES

a. Mention achievements of students, if any, of the students under the department (D- zone, Quiz competitions etc..) outside the college

05 for each   max 15

Department	Year	Name of the award/ medal	Team / Individual	Inter-university / State / National/ International	Name of the student	Class	Name of the event
ENGLISH LITERATURE	2020-2021	INDIAN BOOK OF RECORD	INDIVIDUAL	NATIONAL	ATHIRA DAS	MA LITERATURE 3RED SEM	LEAF CARVING (28 STATES CALLIOGRAPHIED &CARVED IN JCKFRUIT LEAF
ENGLISH LITERATURE	2020-2021	RECOGNITION COVER ARTIST	INDIVIDUAL	NATIONAL	NIRANJANA ANIL	MA LITERATURE 3RED SEM	COVER ILLUSTRATIONS
ENGLISH LITERATURE	2020-2021	RECOGNITION AS A POET	INDIVIDUAL	NATIONAL	ANJU MARIA	MA LITERATURE 3RED SEM	POEMS SELECTED FOR THE ANTHOLOGY "THE EXPEDITION.

THE STUDENTS FROM BOTH PG AND UG PARTICIAPTED IN D-ZONE, QUIZ COMPEITIONS& SPORTS.

b. Mention the association activities, if any, during the academic year other than inauguration and sent off

5 each   max 10

PUBLISHED A HAND WRITTEN MAGAZINE BY THE STUDENTS OF II BA ENGLISH STUDENTS.
MADE A ONE MINTUTE VIDEO –IN CONNECTION WITH NATIONAL SEMINAR

c. Mention performance of students in sports activities during the academic year (Athletics, Games etc. in Intercollegiate/University competitions)

2019-2020	GOLD MEDAL	INDIVIDUAL	ALL KERALA SENIOR BADMINTON TOURANMENT	NIRANJANA ANIL	MA ENGLISH IST SEM	ALL KERALA SENIOR BADMINTON TOURANMENT
2019-2020	SECOND	TEAM	INTER UNIVERSITY SOUTH ZONE	NIRANJANA ANIL	MA ENGLISH IST SEM	WOMENS TEAM CHAMPIONSHIP, BADMINTON
2019-2020	SECOND	INDIVIDUAL	CALICUT UNIVERSITY INTER -COLLEGIATE	NIRANJANA ANIL	MAENGLISH 2ND SEM	WOMEN SINGLES, BADMINTON
2019-2020	FOURTH	TEAM	INTER UNIVERSITY -NATIONAL	NIRANJANA ANIL	MA ENGLISH IST SEM	WOMENS TEAM CHAMPIONSHIP, BADMINTON
2019-2020	PARTICIPATION	TEAM	KHELO INDIA UNIVERSITY GAME	NIRANJANA ANIL	MA ENGLISH 2ND SEM	WOMENS TEAM CHAMPIONSHIP, BADMINTON
2019-2020	GOLD	INDIVIDUAL	ERNAKULAM DISTRICT CHAMPION SHIP	NIRANJANA ANIL	MA ENGLISH 2ND SEM	WOMENS SINGLES
2019-2020	SECOND	TEAM	ALL KERALA INTER DISTRICT TEAM CHAMPIONSHIP	NIRANJANA ANIL	MA ENGLISH 2ND SEM	MIXEDTEAM CHAMPIONSHIP, BADMINTON
2020-2021	INDIAN BOOK OF RECORD	INDIVIDUAL	NATIONAL	ATHIRA DAS	MA LITERATURE 3RED SEM	LEAF CARVING (28 STATES CALLIOGRAPHIED &CARVED IN JCKFRUIT LEAF
2020-2021	30TH POSITION	INDIVIDUAL	ALL INDIA WOMENS BADMINTON CHAMPIONSHIP	NIRANJANA ANIL	MA ENG 3RD SEM	WOMENS SINGLES

2 marks for each   max   10

d. Any other relevant information the department wishes to add.
    A. As a healthy practice we have maintained a daily mirror in our department.
    B. Conducted workshops and quizzes in this pandemic time too.

CRITERION V – STUDENT SUPPORT AND PROGRESSION

a. Furnish the pass percentage for degree main 2019 – 20 batch (pass out) and PG 2018 – 20 batch.

max 60

% pass

Postgraduate course: 89%

(16/18)

Degree (Main): 89%

(31/35)

Marks	>90%	89-80%	79-70%	69-55%
Number of students UG	4	13	10	4
Number of students PG	NIL	NIL	14	2

Language & Complementary Course (Batch-wise)

Batch	Number of students with grade			
	>90%	89-80%	79-70%	69-55%
2017-2020(JOURNALISM)	1	4	7	12
2017-2020(ELECTRONIC MEDIA)	1	8	8	14

Pass > 90 % = 20 marks, > 80 % = 10 marks, <80% = 0 marks.

For UG: Each >90% 2 marks each, 1 for 89-80% (Max 50)

For PG: Each >90% 3 marks each, 2 for 89-80% (Max 50)

For Language/Complementary for each student > 90% 2 marks, 1 for 89-80%, 0.5 for 79-70% (Max 20)

b. Mention about CSIR-UGC-NET, if any, obtained for the 2018 – 20 batches. (provide documentary evidence)

1. MEERA SALIM

                                           5 for each   max   20

c. No of students who got admission in Top universities/institutions
(List of institutions- IITs, NITs, JNU, Hyderabad University, EFLUs, CUSAT, IISC, Pondicherry University, IISERs)

Email address	NAME	CONTACT NUMBER	NAME OF THE COLLEGE	NAME OF THE COURSE	JOINING DATE
mariajomi777@gmail.com	Maria Jomi	8547712097	EFLU, Shillong	MA English Literature	12/11/2020
sareenafathim@gmail.com	SAREENA FATHIM	7025191682	University of Hyderabad, Hyderabad.	MA English Language Studies.	16/11/2020
gayathri.rajan61@gmail.com	Gayathri Rajan	08078310728	James Cook University (Australia)	International Tourism Management	20/04/2021
menonanjalim@gmail.com	Anjali Manoj	+917907075833	University of Greenwich	Masters in Social Work	20/05/2021
anjanamr17@gmail.com	Anjana M R	8281904510	Studying, SNDT Women's	MA English	15/11/2020

			University Mumbai		
0---	Sandra PS	8606596247	Pondicherry	MA Mass Communication	12-11-2020

5 for each   (Max 20)

Should submit list of students with register number

d. Mention the efforts made by the department to minimize the dropout rate and facilitate the students to complete the course.
    A. Conducted Remedial classes for the students those who fail in the end exams
    B.   Gave them personal attention.

(Max 5)

e. Give the percentage of the students progressed to higher studies. Give details for last year.
   If records are kept   >70%- 05 marks, 69-60%-3 marks, 59-50%- 2marks   (Max 5)

   Submit the list of students, admitted course, college and university

f. Does the department provide any support for students for appearing and qualifying in various competitive examinations? (UGC-CSIR-NET, JAM, SLET, CAT, TOFEL, GMAT, GRE etc.); If yes provide evidence

                                                                                                (5 for each) (Max 10)

   Yes√ ☐   No ☐

g. Does the department provide placement and counseling services for students

   Yes ☐   No ☐   Records to be kept   10

   If yes give the number of students benefited

h. Does the department encourage and develop entrepreneurial skills among students

   Yes ☐   No ☐   10

   If yes give details

i. Does the department have a mechanism to seek and use data and feedback from its graduates and from employers, to improve the growth and development of the institution?

   Yes ☐ √   No ☐

   If yes give details

   We have formed Whats App groups and circulated google form for receiving data.

                                                5 marks each   max   10

CRITERION VI – SUPPORTIVE ACTIVITIES

a. Members of the department involved in the administrative/club/committee activities of the college in 2019-20 academic year?

2 mark for each   (Max 10)

Sl. No.	Name	Activity to which associated
1	MS. JASHHENA P. B	QUIZ CLUB
2	MS. RONI FRANCIS	CSA & COVID COMMITTEE

b. Describe the measures taken for maintaining the cleanliness of staff room, classrooms, labs, museums etc.

<div align="right">Details to be furnished   (Max 10)</div>

c. Does the department maintain proper documentation of data on Internal marksheets /Question papers/ Stock register (Details to be furnished)?

Yes [√] No [ ] (Max 10)

d. Mention the measures if any, taken by the department for personality development of students.

A. Session for improving communicational skill.

B. Theatre meditation.

C.

<div align="right">(Max 05)</div>

Date: Signature:

Head of the department: