

22BLS2

(Pages: 2)

Name.....

Reg. No.....

B. Lib. I. Sc. DEGREE EXAMINATION, APRIL 2023

(Regular/Supplementary/Improvement)

CC20U BLIS 02 - MANAGEMENT OF LIBRARIES AND INFORMATION CENTRES

(2020 Admission onwards)

Time: Three Hours

Maximum: 80 Marks

I Write short note on the following questions. Each question carries 2 Marks

1. Define Management.
2. MIS
3. Weeding out.
4. Stock verification.
5. Inter Library Loan.
6. PPBS
7. Per capita Method.
8. Source of Finance of a public Library.
9. Annual Reports.
10. Documentation Services.

(10 × 2 = 20 Marks)

II. Write short essay on *six* of the following. Each question carries 5 marks.

11. TQM
12. History of Management School of Thought.
13. POSDCORB.
14. Three Card System.
15. Major charging systems in libraries.
16. Library Statistics.
17. Explain the important type of library committees and various type of library committee appointed.
18. Explain in brief the various processes involved in binding of library material.

(6 × 5 = 30 Marks)

III. Write essay on *two* among the following. Each question carries 15 marks.

19. What are the various sections of a Library? Explain the functions of Acquisition Section.
20. What do you mean by Library Budget? Explain various types of Budget.
21. Describe the Functions of Technical Section of a library.

22. Write an essay on Preservation and conservation of Library resources.

(2 × 15 = 30 Marks)
