

24BLS2

(Pages: 1)

Name:

Reg. No:

B. Lib. I. Sc. DEGREE EXAMINATION, APRIL 2025

(Regular/Supplementary/Improvement)

CC20U LIS T2 - MANAGEMENT OF LIBRARIES AND INFORMATION CENTERS

(2020 Admission onwards)

Time: Three Hours

Maximum: 80 Marks

I. Write short note on the following questions. Each question carries 2 Marks.

1. Three Card System.
2. Call Number.
3. Kardex.
4. Book Selection Tools.
5. GOC
6. Standing Vendor.
7. Annual Report.
8. MBO
9. Shelf Rectification.
10. Library Rules.

(10 × 2 = 20 Marks)

II. Write short essay on *six* of the following. Each question carries 5 marks.

11. TQM
12. Library Committee
13. Stock verification
14. Library Statistics
15. Fayol's Principles of Management
16. Technical Section
17. Types of budget
18. Reference Service

(6 × 5 = 30 Marks)

III. Write essay on two among the following. Each question carries 15 marks.

19. What are the major functions of Circulation Section? Describe them in detail.
20. Discuss the major problems of acquiring periodicals in libraries.
21. Explain the functional elements of POSDCORB.
22. Elucidate in detail the steps for acquiring of documents in the library.

(2 × 15 = 30 Marks)
