

**FOUR-YEAR  
UNDERGRADUATE PROGRAMME (FYUGP)**

**Bachelor of Social Work (B.S.W.) Honours**

Programme	Bachelor of Social Work (B.S.W.) Honours				
Course Code	BSW3MN201				
Course Title	Introduction to Social Work Methods				
Type of Course	Minor I				
Semester	III				
Academic Level	200 - 299				
Course Details	Credit	Lecture per week	Tutorial per week	Practical per week	Total Hours
	4	4	-	-	60
Pre-requisites	-				
Course Summary	This course introduces the primary and secondary methods of Social Work, their processes and principles. It also includes the scope of using these methods in various settings.				

### Course Outcomes (CO):

CO	CO Statement	Cognitive Level*	Knowledge Category#	Evaluation Tools used
CO1	Understand the meaning and principles of the methods of social work	U	C	Exams / Quiz
CO2	Explain the scope of using social work methods in addressing social and development problems	U	C	Exams / Quiz
CO3	Understand the tools used in the application of various methods	U	C	Exams/Assignment/Presentation
* - Remember (R), Understand (U), Apply (Ap), Analyse (An), Evaluate (E), Create (C) # - Factual Knowledge(F) Conceptual Knowledge (C) Procedural Knowledge (P) Metacognitive Knowledge (M)				

### Detailed Syllabus:

Module	Unit	Content	Hrs	Marks (70)
<b>I</b>	<b>Social Case Work</b>		<b>11</b>	<b>18</b>
	1	Social Work Methods: Primary and Secondary Methods	2	
	2	Social Case Work: Meaning and Definition and Components	2	
	3	Case Work Relationship: Definition, Nature & Qualities	3	
	4	Principles of Case-Work Relationship	2	
	5	Treatment methods in Case Work. Application in various settings	2	
<b>II</b>	<b>Social Group Work</b>		<b>11</b>	<b>18</b>
	6	Definition and characteristics and types of social groups	2	
	7	Social Group Work: Definition, Characteristics and Goals	2	
	8	Group work process: Pregroup formation, Beginning phase, Middle Phase, Ending phase, Termination	2	
	9	Group Dynamics	3	
	10	Application of Social Group Work in various settings	2	
<b>III</b>	<b>Community Organisation</b>		<b>10</b>	<b>12</b>
	11	Concept of community, Functions of community	3	
	12	Community Organisation : Definitions and Objectives	3	
	13	Process of community organization:- study, analysis, assessment, organisation, action, evaluation, modification and continuation	2	
	14	Application of Community Organisation	2	
<b>IV</b>	<b>Secondary methods of Social Work</b>		<b>16</b>	<b>22</b>

	15	Social Work Administration –Definition, Purpose, Scope and Functions	2	
	16	Process :POSDCORB - Planning - Organizing - Staffing - Directing- Coordinating – Reporting – Budgeting	2	
	17	Administration in Non governmental Organisations	2	
	18	Social work Research: definition and objectives	2	
	19	Importance and scope of Social Work Research as a method of Social Work	2	
	20	Social Work Research Process: overview	2	
	21	Social Action: Definition, objectives, scope and principles	2	
	22	Social Action in India	2	
<b>V</b>	<b>Open Module</b>		<b>12</b>	
		Exposure visits/ interaction with practitioners of any two or three methods	15	

### Books and References

1. Banerjee .G.R (1973) : Papers on Social Work: An Indian Perspective
2. Choudhary, Paul. (1983): Introduction to Social work. New Delhi: Atma Ram & Sons,
3. Gore, M. S. (1965): Social Work and Social Work Education, P. S. Jayasingh, Bombay :Asia Publication House
4. Batra, Nitin (2004): Dynamics of Social Work in India, Jaipur : Raj Publishing House.
5. Dinitto, Diana, M. (2008): Social Work Issues and Opportunities in a challenging profession (3rd edition). Chicago: Lyceum Books
6. Friedlander, Walter A. (1977) : Concepts and Methods of Social Work, New Delhi : Prentice Hall of India Pvt. Ltd.
7. Nair, T. Krishnan (1981): Social Work Education and Social Work Practice in India, Madras: Association of School of Social Work in India
8. Wadia. A.R (1961): History and Philosophy of Social Work in India. Allied Publishers, Bombay
9. Desai, Murli (2002): Ideologies and Social Work. Rawat Publications, Jaipur
10. Patel, Chhaya(Ed): Social Work Practice Religio-Philosophical Foundations. Rawat Publications Jaipur
11. DuBois, B. L., & Miley, K. K. (2016). Social work: An empowering profession. Pearson.
12. Hepworth, D. H., Rooney, R. H., & Rooney, G. D. (2017). Direct social work practice: Theory and skills. Cengage Learning.
13. Holland, S. (2011). Social work: A very short introduction. Oxford University Press.
14. Johnson, L. S., & Chen, H. (2021). Global Perspectives on Social Work Practice: Profiles of Social Workers Worldwide. Academic Press

### Mapping of COs with PSOs and POs

	PSO1	PSO2	PSO3	PSO4	PSO5	PSO6	PO1	PO2	PO3	PO4	PO5	PO6	PO7
CO 1	-	-	1	2	-	-	1	-	-	-	-	-	2
CO 2	-	-	-	-	-	2	1	-	-	-	-	-	-
CO 3	-	-	-	-	-	-	-	-	-	-	-	-	1

### Correlation Levels:

Level	Correlation
-	Nil
1	Slightly / Low
2	Moderate / Medium
3	Substantial / High

### Assessment Rubrics:

- Quiz / Assignment/ Quiz/ Discussion / Seminar
- Midterm Exam
- Assignments (20%)
- Final Exam (70%)

### Mapping of COs to Assessment Rubrics

	Internal Exam	Assignment	Project Evaluation	End Semester Examinations
CO 1	✓			✓
CO 2		✓		✓
CO 3		✓		✓