

Ref No: JU/APP/KOCHI/2021/011

22<sup>nd</sup> July, 2021

**Ms. Reshma T S**  
Thottiparambil (H), Vallachira P.O  
Elamkunnu Road,  
Thrissur District – 680 562

Dear Ms. Reshma,

We are pleased to confirm our verbal offer of employment for a full-time position with **Jain (Deemed-to-be University)**, (the "University") Kochi as Teaching Assistant in the department of Data Sciences from **22<sup>nd</sup> July, 2021**. As discussed, this offer is conditional upon completion of satisfactory references that could include, but is not necessarily limited to, a review of past employment and education records.

As discussed, this appointment is contingent upon successful completion of a background check that could include, but may not be limited to education credential verification, employment history (Includes satisfactory conduct), criminal history check (includes credit & fraud) and eligibility to work (Citizenship, VISA etc.).

The process may take a duration of 1 (one) month to 6 (six) months from the commencement date. You agree to submit all the necessary documents required in connection with the completion of the background check. The University reserves the right to end your employment (with immediate effect) if the result of background verification is not successful. You agree not to hold the University liable for any claims in connection with such verification or the report of the results thereof.

You will be paid a consolidated salary of `25000/- per month. The fees paid to you will be subject to deduction of tax at source as per existing tax laws.

This will be a provisional appointment till the end of the semester. You will receive the detailed terms and conditions of your employment on the day of your joining.

We look forward to welcoming you to the JAIN team and wish you a successful and rewarding career with us. We request you to join us at the earliest

For **Jain (Deemed-to-be University)**,

*Dr. N V H Krishnan*

**Dr. N V H Krishnan Registrar**

I agree to the terms and conditions mentioned in the above letter.

**Name:** Ms. Reshma T S

**Signature:** *R. Reshma T S*

**Place:** Vallachira

**Date:** 23/07/2021