



SALARY NOTICE

1 message

Shafeeq P K <spk@malabarcollegevengara.org>

Fri, 1 Jan 2021 at 5:22 pm

To: naseeha@malabarcollegevengara.org, mohdrafi@malabarcollegevengara.org, roshna@malabarcollegevengara.org, shameenatahamed@gmail.com, chithraganga95@gmail.com

Cc: muneervga@malabarcollegevengara.org, principal@malabarcollegevengara.org

Your December 2020 salary has been transferred to your account.

Thank you...

MALABAR COLLEGE OF ADVANCED STUDIES VENGARA

O.K MURI (P.O) , VENGARA

MALAPPURAM - 676519



TRUST CENTRE FOR MINDFUL LIVING

Psychological Services

Ernakulam | Kozhikode | Manjeri

31-12-2020

OFFER OF ENGAGEMENT

Dear Roshna Sulthana:

We are pleased to confirm you have been selected to work for TRUST Center for Mindful Living, Manjeri as "Part Time Psychologist", with effect from 1st January 2021.

Required job duties are to:

- Responsible for assessing client's needs, abilities or behavior using a variety of methods, including psychometric tests, interviews direct observation of behavior
- Responsible for devising monitoring appropriate programs of treatment, including therapy, counseling as per the instructions given by the Chief psychologist
- Offer therapy & treatments for difficulties relating to mental health problems like anxiety, depression, addiction, social as well as interpersonal problems challenging behavior
- Participate in the community intervention programs organized by the Institute

Further information about the work:

- Reporting: Keep the records (Pro-forma, follow up details) of the client confidential and report the same to the Chief psychologist weekly.
- Work hours: Your working hours will start from 9.30 am to 4.30 pm on Sundays
- You will be provided experience certificate only if you complete six months of service
- The authorities may be informed one month in advance to resign from your post
- Failure to follow the instructions of the institute, you will be terminated with immediate effect.

We look forward to join our company in order to work with you

Sincerely

Director,
TRUST, Centre for Mindful Living, Manjeri

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