

افاق وادي المعاول للتاجير المعدات الثقيلة ش.م.م

AFAQ WADI AL- MA'AWIL HEAVY EQUIPMENTS L.L.C

Ref. : الاشارة

Date

20.11.2019

To,

Mr. Sarath Sasi Kothot
Mobile: +91 7356111177
Passport No: M 0714790

Sub: Letter of Appointment

We are pleased to offer you a position of “Sales Executive” in our company on the following terms and conditions:-

1. You will be paid a basic salary of R.O.320.000 plus R.O.30.000 towards the food allowances and total consolidated being R.O.350.000 (Riyals Omani Three Hundred and Fifty Only) per month.
2. The minimum working day in a week is 6 days.
3. You will be entitled to get a bachelor status and your Accommodation will be provided by the company.
4. Probation: The employee should be a probation period of 1st 2 months. If the work performance is unsatisfactory to company, the company has a right to cancel his visa and the employee should bear all the cost related to visa & ticket for him.
5. You will be entitled to get 60 days leave after the completion of 2 years continuous service with both sides air ticket. (Muscat- India- Muscat)
6. Initial ticket and the charges for medical will not be the company scope.
7. You will be entitled to Medical Assistance as per the Omani Laws.
8. Notice of Termination: The contract can be terminated by the employer or by the employee at any time by giving 30 days written notice.
9. All other terms and conditions as per the labour laws of sultanate of Oman.

With best regards,


PRASHAL. S.K
General Manager
GSM: 00968 95208455



Accepted By:

Sarath Sasi Kothot

Amendment to the Letter of Appointment:-

- ❖ This contract for a minimum period of 2 years, which can be renewed after mutual consent. If availing any Emergency leave- the expenses on A/c of Air Ticket and other expenses for travelling to be borne by the Employee, a surety to be given from relative / friend / colleague for availing Emergency Leave.
- ❖ During the contract service period of 2 years the employee is not entitled to leave the company without sufficient reasons.(leaving company either for betterment or due to personal reasons)
If the employee wanted to leave the company due to his personal reason, he is bound to bare the expenses to a minimum of R.O.300/- on a/c of the expenses incurred for availing visa and other charges.
The expenses for the above will be deducted from the sufficient or to be paid by the employee in cash before relieving.
- ❖ For getting employment for betterment in Sultanate of Oman or elsewhere before completing the contract period, you have 1 month notice in writing, otherwise 1 month salary will be deducted from your settlement in addition to the above the expenses incurring for Labour card, Medical and other expenses to be reimbursed by yourselves.

Any false information with regards to the employment seeking employment for outside or passing confident information from this office to the competitors or to any other personnel will result in legal procedures as per Oman Labour Law.

I confirm that I fully understood the Terms and Conditions, which is acceptable to me for getting an employment in your organization.

Name :

Signature :

Date :