



Private & Confidential

Agreement Letter

Date: 01.04.2021

To,
Mr. Kuriakose Junior
Mundathanath House
West Mampetta, Mukkam P. O
Kozhikode, Kerala 673602
Email: kuriakose.junior@gmail.com
Tel: +91 7559888291

Dear Mr. Kuriakose Junior,

We are happy to seek your services as a Consultant to WASSAN. WASSAN stands for the core values such as team spirit, hard work, excellence and innovations. You are expected to stand for the above values.

The following are the terms of reference:

1. **Designation:** Your designation is a Consultant
2. **Period of Contract:** The period of contract with WASSAN is from 01.04.2021 to 30.09.2021. Your contract agreement will be automatically terminated or this can be renewed with mutual consent.
3. **Headquarter:** You will be based and work from your home location.
4. Your work with WASSAN is full time and governed by the organizations roles including leaves. You are to abide by policies of WASSAN.
5. **Your Contract fee is Rs 35000/- (Rupees Thirty Five Thousand only)** TDS and other taxes would be applicable.
6. You are entitled for a Personal Accident Insurance Policy yourself.
7. You are not eligible or entitled for any other allowances or claims from WASSAN.
8. You will report to Mr. Minhaj Ameen, WASSAN who is your Team Leader.
9. Your roles, responsibilities, tasks and deliverables will be indicated by your Team Leader.

Watershed Support Services and Activities Network (WASSAN)

Plot No 685, Road No. 12, Narasimha Swamy Colony, Nagole, Hyderabad - 500 068, Telangana State, India

Ph: +91 (40) 29555295. E-mail: mail@wassan.org. Website: www.wassan.org

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10. Office Timings: You will be following the timings/norms that are generally followed in your headquarters.
11. You will be additionally paid when you travel to Hyderabad on submission of bills.
12. WASSAN is committed to provide a safe and secure workplace for its employees, especially for women. You are required to follow the Guidelines against Sexual Harassment at Workplace in letter and spirit.

If you are agreeable to this offer, then kindly sign the duplicate copy of this letter as a token of your acceptance.

With best regards

A. Ravindra

Executive Secretary

KURIAKOSE JUNIOR

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Terms acceptable

Emergency Phone No: