

**CHRIST COLLEGE (AUTONOMOUS),
IRINJALAKUDA**



**MINUTES OF 5th MEETING OF THE
ACADEMIC COUNCIL**

Date: 15-JAN-2019

Time: 2.00 p.m.

Venue: Conference Hall

CHRIST COLLEGE (AUTONOMOUS), IRINJALAKUDA



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Date: 15-01-2019

Time: 2.00 p.m.

Venue: Conference Hall

MEMBERS PRESENT

- 1) Dr. Mathew Paul Ukken., Principal (Chairman)
- 2) Prof. V. P. Anto, HOD, PG and Research Dept. of Physics (Vice Principal)
- 3) Rev. Fr. Joy P. T. CMI., Dept. of BPE (Vice Principal)
- 4) Rev. Dr. Jolly Andrews CMI., PG and Research Dept. of Physics (Vice Principal)
- 5) Dr. Davis Antony Mundassery, HOD, Dept. of Statistics (Controller of Examinations)
- 6) Dr. Robinson P. Ponminiessary, PG and Research Dept. of Chemistry (Member Secretary)
(IQAC Coordinator)
- 7) Dr. Tessa Paul P., HOD, Dept. of Botany
- 8) Prof. Sathyan Joseph Kolengaden, HOD, Dept. of General & Functional English
- 9) Dr. C O Joshi, HOD, PG and Research Dept. of Zoology
- 10) Dr. Sebastian Joseph, HOD, Dept. of Malayalam
- 11) Dr. B. P. Aravinda, HOD, Dept. of Bachelor of Physical Education (BPE)
- 12) Dr. K M Jayakrishnan, HOD, Department of Hindi
- 13) Dr. V T Joy, PG and Research Dept. of Chemistry
- 14) Prof. V A Varghese, HOD, PG Department of Commerce
- 15) Prof. Tintumol Sunny, HOD, PG Dept. of Mathematics
- 16) Dr. E Vineetha, HOD, Department of Sanskrit
- 17) Prof. Lisha K. K., HOD, PG and Research Dept. of History
- 18) Dr. Subin K Jose, HOD, PG and Research Dept. of Environmental Science
- 19) Prof. E. J. Vincent, Dept. of Botany
- 20) Prof. Sajitha K R, HOD, Department of Library and Information Science
- 21) Prof. Rosemin Rich, HOD, Department of French
- 22) Prof. Ambili K M, HOD, Department of Food Technology
- 23) Prof. Toybe Joseph, HOD, Department of Catering Science and Hotel Management
- 24) Ms. Rosemary T. George, Co-ordinator, Dept. of Social Work
- 25) Prof. Viji Viswanathan, Co-ordinator, Dept. of Computer Science
- 26) Dr. Abdul Mujeeb V M, University Nominee
- 27) Adv. T. J. Thomas, Irinjalakuda
- 28) Dr. Robert Panakkal, Amala Medical College, Thrissur



The meeting of the 5th Academic Council started at 2.00 p.m. in the Conference Hall after a silent prayer. Prof. V.P. Anto, Vice Principal, welcomed the gathering.

Dr. Mathew Paul Ukken, Principal, introduced the new members of the Academic Council.

CONFIRMATION OF THE MINUTES OF 4th MEETING OF THE ACADEMIC COUNCIL HELD ON 26 – 10 – 2017 & ACTION TAKEN REPORT

Member Secretary, Dr. Robinson P Ponminessary presented the minutes of the Fourth Academic Council. Chariman of the Academic Council, Dr. Mathew Paul Ukken discussed the Action taken report and the members of the Academic Council confirmed the minutes and Action taken Report.

Action Taken Report of the Fourth Meeting of Academic Council

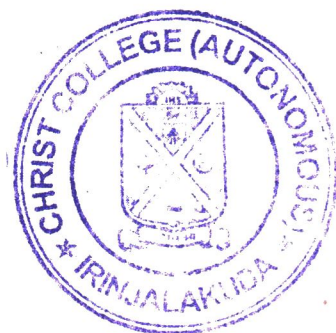
Agenda	Details	Action taken
New Courses for next academic year (2018-19).	The Academic Council resolved to apply for three new courses for the next academic year (2018-19). The new courses recommended are B.Com. Logistics, B.Sc. Mathematics and B.Sc. Psychology under Autonomous status.	Courses were not approved by University of Calicut
Constitution of Board of Studies for new departments	The Academic Council resolved to constitute the Board of Studies for French, Food Technology and Journalism departments.	New Board of studies were constituted for French and Food Technology. Board of studies meeting were conducted. As Journalism course was not approved Board of Studies was not constituted for Journalism
Syllabi modification for academic year (2018-19)	Resolved to modify the syllabus by the respective BOS and to submit the modified syllabus to the University before December 31, 2017. Dr. Vincent Mathew, Professor & Dean, Central University of Kerala, Kasargod suggested addition of more practicals in the syllabus. The Academic Council resolved to entrust the Principal for the approval of the changes in the syllabi proposed by the respective BOS.	Following syllabi got approval from University MA History, B.Sc Chemistry (Complimentary) M.Sc Botany M.Sc Mathematics BSc Zoology



<p>Certificate courses (choice based noncredit) in various departments</p>	<p>Resolved to conduct one certificate course in each department of the College.</p>	<p>Fifteen certificate courses were officially started on 23-Oct-18; out of which two courses are blended (20 % online)</p>
<p>Any relevant matter permitted by the chair</p>	<ul style="list-style-type: none"> • The Academic Council resolved to continue the recording of the attendance of the students through the <i>Knowledge Pro Software</i>. • The new course regarding the <i>Cultural Heritage</i> was proposed by Dr. B.P. Aravinda and the Academic Council entrusted him to evaluate the need of the course. • Dr. Vincent Mathew, Professor and Dean, Central University of Kerala, Kasargod, suggested there is no need of the <i>Hall Ticket, Bar code and False number system</i> for an Autonomous College and that the <i>question paper pattern</i> may be changed for the internal and external examinations by including some applied level questions. The meeting observed that these proposals require more discussions. 	<p>Attendance, Internal marks and Fee Collection are online</p> <p>Discussions are going on to include in Centre for Extended Learning</p> <p>For first internal examinations; Multiple choice questions of applied level were implemented in Moodle software.</p>

AGENDA OF THE 5th MEETING: -

1. General evaluation of academic progress
2. New courses for the Academic year 2019-20
3. Syllabus revisions
4. Establishing Centre for Extended Learning
5. Plans for 2018-19
6. Ethics committee
7. Any relevant matter permitted by the chair



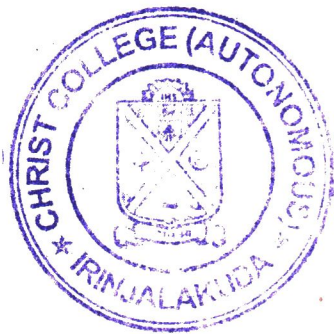
After detailed discussions, following decisions were taken against each agenda

Agenda	Decisions
General Evaluation	<p>The Principal informed the members about the initiatives taken and the progress made by the College after the last meeting. The initiatives taken to promote academics, sports and infrastructure were also briefed. College stood at 63rd position in the NIRF ranking.</p> <p>External examinations and publication of results: All the end semester examinations planned were conducted as per schedule.</p> <p>Sports achievements: The academic and sports achievements of the current academic year were also reviewed in the meeting. College secured National award- PEFI- Physical Education Foundation of India-2018. The College got overall championship of University of Calicut.</p> <p>Infrastructure development: The Principal-in-Charge informed the members about the completion of the construction of the Tennis Court, Pavilion of Stadium and Jumping pit for Javelin. The construction of a new building with 16 class rooms and Indoor stadium are ongoing.</p>
New Courses	<p>Academic council proposed to start following new courses from the academic year 2019-20 to be approved by College Governing council. The courses are M.LiSc (Masters in Library Science (M.LiSc), Masters in Communication and Journalism (MCJ), B.Com Logistics, BSc. Mathematics and B.Sc Psychology</p>
Syllabus revision	<p>Academic council decided to send following syllabi for approval from College Governing body and then to University of Calicut</p> <p>i) Erratum in iv semester MSc Botany syllabus (University syllabus to be followed)</p> <p>ii) Revised Syllabus of B.LiSc</p> <p>iii) Syllabus of B.Voc-Information Technology & Food Processing Technology – already sent to University of Calicut and got approval with minor changes</p> <p>iv) Syllabus revision of Complementary Course- Political Science for BA Economics</p>
Establishment of Centre for Extended Learning	<p>Academic Council proposed to establish a Centre for Extended Learning which will be responsible for the certificate courses, education of tribal students (mobile campus) and women empowerment</p>
Plans for 2018-19	<p>The Academic plans proposed for the current year by Internal Quality Assurance Cell was approved.</p>
Ethics Committee- Zoology department- Animal studies	<p>For advanced research in the field of Animal Studies an Ethic Committee is essential and the Academic Council proposed to establish an Ethics Committee for Animal research. Department of Zoology was entrusted to prepare the guideline and make necessary actions towards the</p>



	establishment of Ethics Committee
Any other matter permitted by the chair	<p>New board of Studies: - Academic Council proposed to start new Board of Studies in the subject Journalism</p> <p>New Departments: - It was decided by the Academic Council to establish a new department- Department of Vocational studies incorporating teaching staff of two newly sanctioned courses – B.Voc Information Technology and B.Voc Food Processing Technology. Teachers engaging the B.Voc courses irrespective of the subjects will be members of the Department. The senior teacher will be the Course coordinator. It was also decided to attach the respective courses to existing Board of Studies namely Computer Science and Food Technology</p> <p>Research Scholarship- seed money to young faculty: - Academic council proposes to Governing Council to establish Research scholarship to young faculty which will enable them to start/continue their research career. The council entrusted Principal to sketch the guidelines for the scholarship</p> <p>Question bank for Internal Exams: - It was decided to prepare question banks for various subjects to be used only for internal exams.</p>

The meeting ended at 4.30 p.m. with a vote of thanks to the external members by Rev. Fr. Joy P.T, Vice Principal of the college. He thanked all the Members for sparing their valuable time to attend the meeting.



Chairman


 DAVID MATHIAS
 PRINCIPAL
 CHRIST COLLEGE (AUTONOMOUS)
 IRINJALAKUDA