

**CHRIST COLLEGE (AUTONOMOUS),  
IRINJALAKUDA**



**MINUTES OF 6<sup>th</sup> MEETING OF THE  
ACADEMIC COUNCIL**

**Date: 22-July-2019**

**Time: 2.00 p.m.**

**Venue: Conference Hall**

**CHRIST COLLEGE (AUTONOMOUS), IRINJALAKUDA**

## MINUTES OF 6<sup>th</sup> MEETING OF THE ACADEMIC COUNCIL

Date: 22-07-2019

Time: 2.00 p.m.

Venue: Conference Hall

### MEMBERS PRESENT

- 1) Dr. Mathew Paul Ukken., Principal (Chairman)
- 2) Prof. Bose. P. R, HOD, PG Dept. of Economics (Vice Principal)
- 3) Rev. Fr. Joy P. T. CMI., Dept. of BPE (Vice Principal)
- 4) Rev. Dr. Jolly Andrews CMI., PG and Research Dept. of Physics (Vice Principal)
- 5) Dr. Davis Antony Mundassery, HOD, Dept. of Statistics (Controller of Examinations)
- 6) Dr. V P Joseph, HOD, PG and Research Dept. of Physics (Dean, Faculty of Science)
- 7) Dr. T Vivekanandhan, Dept of BPE (Dean, Faculty of Arts, Commerce and Languages)
- 8) Dr. Robinson P. Ponminiessary, PG and Research Dept. of Chemistry (Member Secretary)  
(IQAC Coordinator)
- 9) Dr. Tessy Paul P., HOD, Dept. of Botany
- 10) Prof. Sathyan Joseph Kolengaden, HOD, Dept. of General & Functional English
- 11) Dr. C O Joshi, HOD, PG and Research Dept. of Zoology
- 12) Dr. Sebastian Joseph, HOD, Dept. of Malayalam
- 13) Prof. V A Varghese, HOD, PG Department of Commerce
- 14) Prof. Tintumol Sunny, HOD, PG Dept. of Mathematics
- 15) Dr. E Vineetha, HOD, Department of Sanskrit
- 16) Prof. Lisha K. K., HOD, PG and Research Dept. of History
- 17) Prof. Bintu T Kalyan, HOD, Dept of Physical Education
- 18) Prof. C L Baby John, Dept of Management Studies
- 19) Dr. Subin K Jose, HOD, PG and Research Dept. of Environmental Science
- 20) Prof. E. J. Vincent, Dept. of Botany
- 21) Dr. Hemalatha P, Dept of English Literature
- 22) Prof. Sajitha K R, HOD, Department of Library and Information Science
- 23) Prof. Rosemin Rich, HOD, Department of French
- 24) Prof. Ambili K M, HOD, Department of Food Technology
- 25) Prof. Toybe Joseph, HOD, Department of Catering Science and Hotel Management
- 26) Prof. Rosemary T. George, Co-ordinator, Dept. of Social Work
- 27) Prof. Nimy P G, Dept of Psychology
- 28) Prof. Lulu Varghese, Dept of B.Voc

- 29) Prof. Jeena George, Dept of B.Voc  
 30) Prof. Viji Viswanathan, Co-ordinator, Dept. of Computer Science  
 31) Dr. Robert Panakkal, Amala Medical College, Thrissur  
 32) Dr. Santhosh Nampy, Professor of Botany, University of Calicut (University Nominee)  
 33) Dr. Jenson P O, Principal, Sahrudaya College of Advanced Studies, Kodakara, Thrissur  
 34) Dr. Vincent Mathew, Professor of Physics, Central University of Kerala, Kasargod

The meeting of the 6<sup>th</sup> Academic Council started at 2.00 p.m. in the Conference Hall after a silent prayer. Prof. Bose P R, Vice Principal, welcomed the gathering.

Dr. Mathew Paul Ukken, Principal, introduced the new members of the Academic Council.

### **CONFIRMATION OF THE MINUTES OF 5<sup>th</sup> MEETING OF THE ACADEMIC COUNCIL HELD ON 15 – 01 – 2019 & ACTION TAKEN REPORT**

Member Secretary, Dr. Robinson P Ponminiessary presented the minutes of the Fifth Academic Council. Chairman of the Academic Council, Dr. Mathew Paul Ukken discussed the Action taken report and the members of the Academic Council confirmed the minutes and Action taken Report.

#### **Action Taken Report of the Fifth Meeting of Academic Council**

Agenda	Details	Action taken
New Courses for the academic year (2019-20).	Academic council proposed to start following new courses from the academic year 2019-20 to be approved by College Governing council. The courses are M.LiSc (Masters in Library Science (M.LiSc), Masters in Communication and Journalism (MCJ), B.Com Logistics, BSc. Mathematics and B.Sc Psychology	Two new courses were started i) B.Sc Mathematics and ii) B.Sc Psychology
Syllabi revisions	Academic council decided to send following syllabi for approval from College Governing body and then to University of Calicut i) Erratum in iv semester MSc Botany syllabus (University syllabus to be followed) ii) Revised Syllabus of B.LiSc iii) Syllabus of B.Voc-Information Technology & Food Processing Technology – already sent to University of Calicut and	As it was decided to adopt the Regulations and syllabi of University of Calicut 2019; the syllabi were not sent for approval

	got approval with minor changes iv) Syllabus revision of Complementary Course- Political Science for BA Economics	
Establishment of Centre for Extended Learning	Academic Council proposed to establish a Centre for Extended Learning which will be responsible for the certificate courses, education of tribal students (mobile campus) and women empowerment	Governing council approved the proposal to start Centre for Extended Learning.  i) Certificate courses for present students has been started. Courses for external students are yet to be started. ii) Pilot studies on tribal education was conducted at Velukkara Grama Panchayath by Social Work Dept. Should be extended to other tribal settlements. iii) Women empowerment by enhancing skills were planned in May 2019; but didn't work out as registrations were less. To be continued this year.
Plans for 2018-19	The Academic plans proposed for the current year by Internal Quality Assurance Cell was approved.	Out of the fifteen items, some are to be continued this academic year
Ethics Committee- Zoology department- Animal studies	Department of Zoology was entrusted to prepare the guideline and make necessary actions towards the establishment of Ethics Committee	The proposed Animal House is under construction. Further actions to establish Ethics Committee will proceed after completing the construction of Animal House
Any relevant matter permitted by the chair	New board of Studies: - Academic Council proposed to start new Board of Studies in the subject Journalism  New Departments: - It was decided by the Academic Council to establish a new department- Department of Vocational studies incorporating teaching staff of two newly sanctioned courses – B.Voc Information Technology and B.Voc Food Processing Technology. Teachers engaging the B.Voc courses irrespective of the subjects will be members of the Department. The senior teacher will be the	Not yet constituted Board of Studies in the subject Journalism.  Department of Vocational Studies was established in the New Science Block

	<p>Course coordinator. It was also decided to attach the respective courses to existing Board of Studies namely Computer Science and Food Technology</p> <p>Research Scholarship- seed money to young faculty: - Academic council proposes to Governing Council to establish Research scholarship to young faculty which will enable them to start/continue their research career. The council entrusted Principal to sketch the guidelines for the scholarship</p> <p>Question bank for Internal Exams: - It was decided to prepare question banks for various subjects to be used only for internal exams.</p>	<p>Christ College Research Fund was established. Two scholarships worth Rs. 50,000 to be distributed. Applications were invited.</p> <p>Two question banks were prepared of internal exams.</p>
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#### AGENDA OF THE 6<sup>th</sup> MEETING: -

1. *General evaluation of academic progress*
2. *New courses for the Academic year 2019-20*
3. *Adoption of Regulations of University of Calicut 2019*
4. *Progress on Certificate courses*
5. *Progress on Centre for Extended Learning*
6. *Progress on Formation of Ethics Committee*
7. *Plans for the academic year 2019-20*
8. *Any relevant matter permitted by the chair*

After detailed discussions, following decisions were taken against each agenda

Agenda	Decisions
<p><i>General evaluation of academic progress</i></p>	<p>The Principal informed the members about the initiatives taken and the progress made by the College after the last meeting. The initiatives taken to promote academics, sports and infrastructure were also briefed. College stood at 88<sup>th</sup> position in the NIRF ranking. College conducted one-week Student Induction Program which was highly successful.</p> <p><b>External examinations and publication of results:</b> All the end semester examinations planned were conducted as per schedule. Overall pass percentage of UG 2019 results is Seventy-Four. Principal also informed the meeting that 16 students cleared NET examinations and 19 students cleared JAM exams from Physics and Chemistry departments.</p> <p><b>Sports achievements:</b> The academic and sports achievements of the</p>

	<p>current academic year were also reviewed in the meeting. The College got overall championship of University of Calicut for the year 18-19.</p> <p><b>Infrastructure development:</b> The Principal informed the members about the completion of the construction of the First phase of New Science Block and Canteen building. The construction of Sports Complex, Zoology Research block and Indoor Stadium are ongoing.</p> <p><b>Awards and Achievements:</b> (i) Dr. Soni John T, received the Ghani award for the best teacher instituted by University of Calicut. (ii) Fr. Joy P T received the best sports teacher award from CMI congregation and also the Green award for contribution to Environment instituted by KESS Bhavan, Thrissur.</p> <p><b>Environment Achievements:</b> Solar power plant of 100 MW started functioning and Bio gas plant started functioning at Men's Hostel.</p>
<p>New courses for the Academic year 2019-20</p>	<p>As per the decision of previous Academic Council and Governing Council two courses were started this academic year; B.Sc Psychology and B.Sc Mathematics. Academic council decided to incorporate 'Mathematical Economics' the complementary course of newly started B.Sc Mathematics to Board of Studies for the subject Mathematics</p>
<p><i>Adoption of Regulations of University of Calicut 2019</i></p>	<p>(i). Academic council decided to adopt Regulations for Choice Based Credit and Semester system for Undergraduate and Post Graduate Curriculum 2019 (CBCSSUG 2019 and CBCSSPG 2019) of University of Calicut.</p> <p>(ii). Academic Council also decided to adopt the syllabi of University of Calicut for all the UG and PG programs of Christ College (Autonomous) for the academic year 2019-20 except for Post graduate program in Zoology.</p> <p>(iii). For the postgraduate program of Zoology the existing syllabus of the college, approved by University of Calicut in 2017, shall be continued, provided the Academic council of University of Calicut approves the decision of Postgraduate Board of Studies of Zoology (University of Calicut) meeting held on 28<sup>th</sup> June 2019 in respect of implementation of PG regulations 2019 (Zoology) and modification of syllabus in Autonomous colleges.</p>
<p><i>Progress on Certificate courses</i></p>	<p>The progress on non-credit certificate courses for skill development was discussed. This year five more programs will be started i) Certificate Program in Advanced Java (Department of Computer Science) ii) Certificate program in Matlab (Department of Mathematics) iii) Certificate program in Biomedical Imaging Technique (Department of Physics) iv) Certificate program in Malayalam for media (Department of Malayalam) Academic council suggested purchase of campus wide edition of MATLAB software which can be used by all students and staff of the institution as suggested by Dr. Vincent Mathew.</p>

<i>Progress on Centre for Extended Learning</i>	The progress of works of Centre for extended Learning were discussed. Programs on Women empowerment should be started very soon.
<i>Progress on Formation of Ethics Committee</i>	The proposed Animal House is under construction. Further actions to establish Ethics Committee will proceed after completing the construction of Animal House
<i>Plans for the academic year 2019-20</i>	<p>The Academic plans proposed for the current year by Internal Quality Assurance Cell was approved by the Academic council</p> <p>Major plans:</p> <p>(A) Christ Open Course Ware- Academic council approved to start Christ Open Course Ware (online teaching learning platform) and advised to implement in this academic year. It was suggested to form an Internal Committee to monitor the quality of course contents before uploading to the online portal.</p> <p>(B) Outcome based Education and Question bank- The implementation of Outcome based Education should be completed this year. Academic council suggested to use software for making Question banks which can be used for Internal examinations and special exams.</p> <p>(C) Academic Council approved to implement measures to enhance the quality of administrative office</p>
<i>Any relevant matter permitted by the chair</i>	<p>Special Exams: - Academic council proposes special end semester examinations for Sports students, International students and students who represents the College in national and international events who fail to attend the regular exams. The sports students who represent University of Calicut, State of Kerala and those who participate in International events will be eligible for special exams if they submit request with attendance certificates of the events. Academic council decided to propose to Governing council to sanction the special exams.</p> <p>Student strength in Language classes: - Dr. Sebastian Joseph, HOD, Malayalam Department suggested that the maximum number of students in Language classes to be fixed as sixty. Academic council welcomed the suggestion and decided to study the matter further.</p>

The meeting ended at 4.45 p.m. with a vote of thanks to the external members by Rev. Fr. Joy P.T, Vice Principal of the college. He thanked all the Members for sparing their valuable time to attend the meeting.

**Chairman**

**Academic Council**