20U338S	(Pages: 2)	Name:
		Reg No

## THIRD SEMESTER B.Sc. DEGREE EXAMINATION, NOVEMBER 2021

(CUCBCSS - UG)

## CC15U HM3 C05 - FRONT OFFICE

(Hotel Management & Catering Science - Complementary Course) (2015 to 2017 Admissions – Supplementary/Improvement)

Time: Three Hours Maximum: 80 Marks

	Section A
	Answer all questions. Each question carries 1 mark.
1.	Expansion of F.I.T is
2.	the guest has requested to not to be disturbed.
3.	is guest has left the hotel without settle the bill.
4.	Expand GRE
5.	Pax is
6.	Environment friendly hotels are called
7.	is a type of room located terrace level.
8.	software is using for guest reservation.
9.	make bulk purchase of rooms at relatively low contracted price.
10.	hotels are providing gambling facilities
11.	GDS is
12.	Tariff consist of room rate only is
	$(12 \times 1 = 12 \text{ Marks})$
	Section B
	Answer any <i>nine</i> questions. Each question carries 2 marks

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- 13. What no show?
- 14. Who is scanty baggage?
- 15. Name any five amenities placed in the minibar?
- 16. Define transient hotels?
- 17. Explain wake-up call procedure?
- 18. What are visitors paid out?
- 19. Explain vacant room?
- 20. Explain diplomatic passport.
- 21. Explain American meal plan?

 $(9 \times 2 = 18 \text{ Marks})$ 

## **Section C** (Short essay)

Answer any *five* questions. Each question carries 6 marks.

- 22. Write short note on V.I.P arrival procedures?
- 23. List the duties and responsibilities of bell boy?
- 24. Explain the checkout procedure of a hotel?
- 25. What is package rate and seasonal rate?
- 26. Explain guest cycle?
- 27. What are the qualities of front office personnel?
- 28. Write about heritages and types of heritage hotels?

 $(5 \times 6 = 30 \text{ Marks})$ 

## **Section D** (Essay)

Answer any two questions. Each question carries 10 marks.

- 29. Explain types of hotels in detail?
- 30. What is reservation? What are the modes of reservations?
- 31. Draw the sections and layout of front office department?

 $(2 \times 10 = 20 \text{ Marks})$ 

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