21U230S (Pages: 2) Name: ……………………..

Reg. No: …………………..

SECOND SEMESTER B.B.A. DEGREE EXAMINATION, APRIL 2022
(CUCBCSS-UG)
CC15U BB2 C02 - IT FOR BUSINESS AND MANAGEMENT
(B.B.A. - Complementary Course)
(2016 to 2018 Admissions – Supplementary/Improvement)

Time: Three Hours   Maximum: 80 Marks

Part A
Answer *all* questions. Each question carries 1 mark.

1. .... network confined relatively small area

   a. LAN   b. WAN   c. MAN   d. None of the above

2. WWW stands for

   a. World Wide Website   b. World Wide Web

   c. Wide Will Web   d. None of these

3. .... is a presentation software

   a. MS word   b. MS Excel   c. MS Power point   d. None of these

4. Short cut keys to select all the contents of the pages in MS Word

   a. Ctrl +C   b. Ctrl + S   c. Ctrl +P   d. None of these

5. The file extension of MS Excel in office package is ....

   a. DOC.   b. TXT.   c. PDF.   d. XLS

6. .... is a general purpose of system software

7. .... is a worldwide network of network

8. .... is an electronic message sent one computer to another

9. .... address of Microsoft is Microsoft.com

10. .... is the full form of URL

                                                                 (10 × 1 =10 Marks)

Part B
Answer any *eight* questions. Each question carries 2 marks.

11. What is Office automation?

12. What is MS Word?

13. What is Data base system?

14. What is computer network?

15. What is Local Area Network?

16. What is internet?

17. Explain EDI?

18. What is Domain Name?

19. Any two advantages of internet?

20. Any two characteristics of MS Word?

(8 × 2 = 16 Marks)

Part C
Answer any *six* questions. Each question carries 4 marks.

21. What are the characteristics of data base system?

22. Explain office equipments?

23. What are the objectives of Electronic Data Interchange?

24. What are the advantages of MS Power Point?

25. Distinguish between LAN and WAN.

26. Explain intranet and extranet?

27. What are the functions of MS Excel?

28. Explain MS Access?

(6 × 4 = 24 Marks)

Part D
Answer any *two* questions. Each question carries 15 marks.

29. Explain the tools of internet protocol?

30. Write notes on computer networks? What are the types of computer networks?

31. Explain Internet. What are the advantages and disadvantages of internet?

(2 × 15 = 30 Marks)

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