# IQAC ANNUAL REPORT 2021-22

# **Table of Contents**

Quality initiatives conducted by IQAC for Quality improvement	2
Significant contributions made by IQAC during the current year	3
IQAC Plan of Action and Outcomes	3
List of teachers who attended FDP	3
ACTION TAKEN REPORT OF THE YEAR	5

# Quality initiatives conducted by IQAC for Quality improvement

Name of quality initiative by IQAC	Date of conducting IQAC meeting	Duration From	Duration To	Number of participants
Exam schedule for year 2021-22	07-06-2021	01-06-2021	31-05-2022	4500
Academic calendar for year 2021-22	07-06-2021	01-06-2021	31-05-2022	4500
Plan of action 2021-22	07-06-2021	01-06-2021	31-05-2022	4500
Student induction program 2021-22	07-06-2021	04-10-2021	11-10-2021	1500
Webinar on PROTECTING YOUR IDEAS – IPR	07-06-2021	12-06-2021	12-06-2021	96
Workshop on WHAT APA SAYS ON PLAGIARISM	07-06-2021	23-06-2021	23-06-2021	138
Workshop on Data Analytics and Machine Learning	07-06-2021	26-06-2021	26-06-2021	184
International Creative Writing Symposium	07-06-2021	27-06-2021	27-06-2021	400
Refresher Training for the administrative staff	07-06-2021	30-07-2021	30-07-2021	72
Workshop on Environmental Degradation and Climate Change	07-06-2021	26-08-2021	28-08-2021	203
Workshop on TOURISM FOR INCLUSIVE GROWTH	03-09-2021	27-09-2021	27-09-2021	94
Workshop on Overview and legal issues of IPR	03-09-2021	29-09-2021	29-09-2021	149
Conference on "Contemporary Trends in World Literatures, Language and Cultural Studies in English	03-09-2021	29-09-2021	30-09-2021	800
Training for administrative staff: Audit & Office procedure	03-09-2021	04-12-2021	04-12-2021	35
An Introduction to Star Gazing	03-09-2021	23-12-2021	23-12-2021	115
ISO Implementation Programs training for Administrative Staff	03-09-2021	30-12-2021	30-12-2021	19
Participation in AISHE survey	20-01-2022	21-03-2022	21-03-2022	4500
Participation in NIRF Ranking	25-03-2022			4500

# Significant contributions made by IQAC during the current year

- Successfully uploaded the SSR for fourth cycle
- Prepared reports for autonomy extension revisit.
- Conducted multilingual typing training for staff and students
- All staff members registered in IRINS portal
- ISO Certification for administrative office
- Conducted comprehensive result analysis
- Participated in NIRF ranking and AISHE, AKHES surveys

# IQAC Plan of Action and Outcomes

Plan of Action	Achievements/Outcomes
OBE attainment calculation	Final OBE attainment calculations were done using deQ software
	for UG and PG programs and the reports were published
Preparation for cycle 4 NAAC	IIQA submitted on 23rd March 2022 and SSR uploaded on 19th
accreditations	May 2022
ISO Certification	Completed ISO certification for administrative office, Pareeksha
	Bhavan and Library.

#### List of teachers who attended FDP

Teacher	Programme attended
Siji Paul.V	FDP on the topic " The Art of Framing Questions: Applying Bloom's
	Taxonomy"
Asha C J	Optimising ICT tools for Higher Education
Viji Viswanathan	Emerging Trends in the Applications of Machine Learning and Artificial
	Intelligence
Naveen V V	Hands-on Training Programme in GeoGebra
Greeni K I	FDP on Online Chemistry teaching
Gopika Rajan	FDP on Online Chemistry Teaching
Tom Jacob	FDP on International Business
Jean Maria George	Best Practices for Online Teaching: Classrooms, Courseware and Tools
Rosy V O	Research Excellence and Academic Development (READ 2021)
Edwin Jose	Astronomical data analysis using Python
Krishnakumar Ravindran	Introduction to SQL
Abhilash Peter	Faculty Development Program on Outcome Based Education
Dr C V Sudheer	International Online Workshop on "Open Source Computing, Multimedia
	and Open Access Publishing Tools"
Dr Sasi C	Online Faculty Induction Programme
Dr. Tessy Paul P.	International Online Workshop on "Open Source Computing, Multimedia and Open Access Publishing Tools"

Sini Thomas	PowerPoint Certification (PowerPoint Associate)
Dr. Shinto K.G	Refresher Course in Mathematical Sciences UGC HRDC University of
	Calicut
Dr. Titto Varughese	Refresher course UGC HRDC Kannur University
Deepak J	Refresher Course UGC HRDC Jawaharlal Nehru University
Priyanga K.K	FDP ON MICROSOFT OFFICE SPECIALIST
Sreedevi P N	Data Analytics with Python - NPTEL-AICTE
Dr Davis Antony	Data Analytics with Python - NPTEL-AICTE
Mundassery	
Megha C M	One Week Online Workshop on Machine Learning Using R



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#### ACTION TAKEN REPORT OF THE YEAR

#### Action taken report upon the minutes of IQAC meeting on 7<sup>th</sup> June 2021

AGENDA	ACTION TAKEN
Examination schedule and	IQAC in consultation with Principal and Controller of Examinations prepared the
Academic Calendar	Examination Schedule and Academic Calendar and is published in college website and handbook
AQAR submission 2019-20	AQAR for the academic year 2019-20 was submitted on 30-08-2021.
Screening tests	Completed the screening tests for first year UG students with the help of the ICT
	team of IQAC and results of screening tests forwarded to the department for the
	peer learning group classification
Moodle enrollment	All first year UG and PG students enrolled to moodle LMS with the help of the ICT
	team

IQAC COORDINATOR CHAIRPERSON,

# **Action Taken Report of Internal Quality Assurance Cell**



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#### Action taken report upon the minutes of IQAC meeting on 3<sup>rd</sup> Sep 2021

AGENDA	ACTION TAKEN
SSR preparation update	Created webportal for SSR submission. Forwarded letter to the university for the
	affiliation certificate of programmes
OBE status	Question bank for odd semester in compliance with OBE completed for all courses.
	Decided to switch the software support for OBE calculation to Linways ERP.
ISO auditing	Completed ISO auditing for administrative office, Library and Pareeksha Bhavan in
	the month of January 2022
Zoom account	Renewed ZOOM account for one more year
Faculty Induction Programme	Five-day faculty induction programme conducted from 27 <sup>th</sup> October to 02 <sup>nd</sup>
	November 2021 with the help of the Teaching Learning Center.

IQAC COORDINATOR CHAIRPERSON,

# **Action Taken Report of Internal Quality Assurance Cell**



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# Action taken report upon the minutes of IQAC meeting on $\mathbf{20}^{\text{th}}$ Jan $\mathbf{2022}$

AGENDA	ACTION TAKEN
IIQA submission	IIQA is submitted on 23 <sup>rd</sup> March 2022
Green protocol & labelling	Arranged hoardings of plastic ban and environmental slogans throughout the campus in association with Department of Geology & Environmental Science.
Multilingual typing	With the help of Malayalam, Hindi and Sanskrit departments, multilingual typing class of 30 hours duration for staff and students completed in the month of March 2022.
NIRF submission	Data required for NIRF ranking is uploaded for the academic year 2020-21 on 23  February 2022

IQAC COORDINATOR CHAIRPERSON,

# **Action Taken Report of Internal Quality Assurance Cell**



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#### Action taken report upon the minutes of IQAC meeting on 25<sup>th</sup> March 2022

AGENDA	ACTION TAKEN
SSR Submission	SSR uploaded on 19 <sup>th</sup> May 2022
Video documentation	Infrastructure facilities and green campus initiatives are documented using videos.
	These videos are uploaded in College YouTube channels.
IRINS portal	With the help of the college Librarian, the research profile of the College and staff
	are updated in IRINS portal. The IRINS account details of each faculty member is
	showcased in college website.

IQAC COORDINATOR CHAIRPERSON,