23U145	(Pages: 2)	Name:
		Reg.No:

FIRST SEMESTER B.B.A. DEGREE EXAMINATION, NOVEMBER 2023

(CBCSS - UG)

(Regular/Supplementary/Improvement)

CC19U BBA1 B01 - MANAGEMENT THEORY AND PRACTICES

(BBA - Core Course)

(2019 Admission onwards)

Time: 2.5 Hours Maximum: 80 Marks

Credit: 4

Part A (Short answer questions)

Answer all questions. Each question carries 2 marks.

- 1. What is scientific management?
- 2. What is productivity concept of management?
- 3. What are the merits of planning?
- 4. What are the features of business objectives?
- 5. What is policy?
- 6. What do you mean by formal organisation?
- 7. What are the two disadvantages of work specialisation?
- 8. Explain the internal factors effecting staffing
- 9. Explain the contents of job description.
- 10. Explain the steps in coordination?
- 11. What are the types of control?
- 12. Write any five advantages of BPR?
- 13. Write any five advantages of TQM?
- 14. What are the factors influencing business ethics?
- 15. Explain the term CSR.

(Ceiling: 25 Marks)

Part B (Paragraph questions)

Answer all questions. Each question carries 5 marks.

16. Explain management skills of a manager.

- 17. Explain the principles of organisation.
- 18. Explain span of management.
- 19. Explain the external sources of recruitment. What are its merits?
- 20. What is Kaizen? Explain the benefits of Kaizen.
- 21. What are the types of managerial ethics?
- 22. Write a note on limits to Social responsibility.
- 23. Explain value oriented holistic management.

(Ceiling: 35 Marks)

Part C (Essay questions)

Answer any two questions. Each question carries 10 marks.

- 24. "Management is the art of getting things done through and with people on formally organised groups" Explain this statement and outline in detail the salient features of management.
- 25. What is departmentation? What are the diffferent methods of departmentation.
- 26. What is controlling? Explain the importance and types of controlling.
- 27. What do you meant by corporate governance? What are its benefits and explain the difference between corporate governance and CSR?

 $(2 \times 10 = 20 \text{ Marks})$
