

## TALLY COURSE OUTCOME

1. To secure a challenging position in a reputable organization to expand my learnings, knowledge, and skills.
2. Secure a responsible career opportunity to fully utilize my training and skills, while making a significant contribution to the success of the company.
3. Seeking an entry-level position to begin my career in a high-level professional environment.
4. To secure employment with a reputable company, where I can utilize my skills and business studies background to the maximum.
5. Seeking a challenging career with an MNC.
6. A highly organized and hard-working individual looking for a responsible position to gain practical experience.

## SYLLABUS

### Chapter 1: Fundamentals of Accounting

#### Chapter 1: Fundamentals of Accounting

**Duration: 5 Hours**

**Session Outcome:**

At the end of the session the student will be able to:

- Understanding the Concepts and Golden Rules of Accounting
- Posting of Journal Entries
- Preparing Financial Statements of Accounting
- Maintaining Subsidiary Books & Control Accounts
- Depreciation
- Computerised Accounting

Summary of Topics	Teaching Notes	Reference
<b>Chapter 1: Fundamentals of Accounting</b>		
Introduction of Accounting	Meaning of Accounting Introducing the accounting terminologies and concepts. Explaining Double entry system and Golden Rules of Accounting.	Book Page No. [8-18] Slide No. [6-25]
Recording of Business Transactions	Meaning of Journal Entries Posting of Journal Entries	Book Page No. [18-22] Slide No.

	Preparation of Trial Balance	[26-35]
Preparation of Financial Statements	<ul style="list-style-type: none"> <li>Preparation of Trading Account, Profit &amp; Loss Account and Balance sheet</li> </ul>	Book Page No. [23-29] Slide No [36-49]
Subsidiary Books & Control Accounts	<ul style="list-style-type: none"> <li>Meaning of Subsidiary Books &amp; Control Accounts</li> <li>Explanation of Special Books</li> </ul>	Book Page No. [30-33] Slide No. [50-54]
Depreciation	<ul style="list-style-type: none"> <li>Meaning of Depreciation</li> <li>Methods and Preparation of Depreciation</li> </ul>	Book Page No. [33-35] Slide No. [55-55]
Computerised Accounting	<ul style="list-style-type: none"> <li>Computerised Accounting Advantage &amp; Accounting Structure</li> </ul>	Book Page No. [35-36] Slides [56-56]

## Chapter 2: Introduction to

### Chapter 2: Introduction to TallyPrime

**Duration: 3 Hours**

**Session Outcome:**

At the end of the session the student will be able to:

- Introduction and Features to TallyPrime
  - Download and Installing TallyPrime
  - Types of License in TallyPrime
  - Managing License in TallyPrime
  - Working TallyPrime in Educational Mode
  - Getting Started with TallyPrime
  - Company Creation and Setting up Company Features in TallyPrime.
- Navigating from Anywhere to Anywhere in TallyPrime – Top Menu, Right Buttons, Go To, Switch To, and Keyboard Shortcut keys.
  - Alter and Shut Company

## TallyPrime

Summary of Topics	Teaching Notes	Reference
<b>Chapter 2: Introduction to TallyPrime</b>		
Introduction to TallyPrime	<ul style="list-style-type: none"> <li>● Introduction</li> <li>● Features of TallyPrime</li> <li>● Downloading and Installation</li> </ul>	Book Page No. [41-47] Slide No [65-71]
Types of License in TallyPrime	<ul style="list-style-type: none"> <li>● Silver Edition</li> <li>● Gold Edition</li> </ul>	Book Page No. [47-48] Slide No [72-73]
Activate New License	<ul style="list-style-type: none"> <li>● Explanation of Activating New License</li> </ul>	Book Page No. [48-49] Slide No [74-74]
Reactivation License in TallyPrime	<ul style="list-style-type: none"> <li>● Explanation of Reactivation License in TallyPrime and Surrender</li> </ul>	Book Page No. [49-51] Slide No [75-77]
Working TallyPrime in Educational Mode	<ul style="list-style-type: none"> <li>● Explanation of Working TallyPrime in Educational Mode</li> </ul>	Book Page No. [51-52] Slide No [78-78]
Company Creation and Setting up Company Features in TallyPrime	<ul style="list-style-type: none"> <li>● Company Creation</li> <li>● F11 Features</li> </ul>	Book Page No. [52-59] Slide No [80-82]
Getting Started with TallyPrime	<ul style="list-style-type: none"> <li>● Getting Started with TallyPrime               <ul style="list-style-type: none"> <li>○ Top Menu</li> <li>○ Right Buttons</li> <li>○ Keyboards shortcuts in TallyPrime</li> <li>○ Go To and Switch To</li> </ul> </li> </ul>	Book Page No. [59-69] Slide No [83-92]

F12 Configuration in TallyPrime and Company Details	<ul style="list-style-type: none"><li>● Explanation of F12 configuration</li><li>● Alter Company Details</li><li>● Shut the Company</li></ul>	Book Page No. [69-70] Slide No [93-95]
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## Chapter 3: Maintaining Chart of Accounts

### Chapter 3: Maintaining Chart of Accounts

**Duration: 5 Hours**

**Session Outcome:**

At the end of the session the student will be able to:

- Introduction to the Chart of Accounts
- Creating a Company Chart of Accounts
- Creating Accounting Masters
- Creating of Inventory Masters
- Alteration of Masters
- Deletion of Masters
- Multi-Masters Creation and Display of Chart of Accounts

Summary of Topics	Teaching Notes	Reference
<b>Chapter 3: Maintaining Chart of Accounts</b>		
Introduction to Chart of Accounts	<ul style="list-style-type: none"> <li>● Introduction</li> <li>● Business Scenario</li> <li>● Chart of Accounts                             <ul style="list-style-type: none"> <li>○ Groups</li> <li>○ Ledgers</li> </ul> </li> </ul>	Book Page No. [74-74]  Slide No. [104-112]
Accounting Masters	<ul style="list-style-type: none"> <li>● Accounting Masters</li> <li>● Creation of Groups                             <ul style="list-style-type: none"> <li>○ Activity of Group Creation</li> </ul> </li> <li>● Creation of Ledger                             <ul style="list-style-type: none"> <li>○ Activity of Ledger Creation</li> </ul> </li> </ul>	Book Page No. [74-85]  Slide No. [113-118]
Inventory Masters	<ul style="list-style-type: none"> <li>● Inventory Masters</li> <li>● Three Category of Inventory Masters</li> <li>● Inventory Masters- Stock Groups</li> <li>● Flow Chart of Stock groups creation in Tally                             <ul style="list-style-type: none"> <li>○ Activity- Stock Group Creation</li> </ul> </li> <li>● Inventory Master- Stock Category</li> <li>● Flow Chart of Stock Category Model in Tally                             <ul style="list-style-type: none"> <li>○ Activity- Stock Category Creation</li> </ul> </li> <li>● Inventory Master- Unit of Measures</li> </ul>	Book Page No. [85-99]  Slide No. [119-132]

	<ul style="list-style-type: none"> <li>○ Activity-Units of Measures Creation</li> <li>● Inventory Master- Stock Items             <ul style="list-style-type: none"> <li>○ Activity-Stock Items Creation</li> </ul> </li> <li>● Inventory Master- Godown             <ul style="list-style-type: none"> <li>○ Activity-Godown creation</li> </ul> </li> </ul>	
Alteration of Masters	Alteration of Masters – Ledger	Book Page No. [99-100]  Slide No. [133-133]
Deletion of Masters	Deletion of Masters	Book Page No. [101]  Slide No. [134-134]
Multi-Masters Creation and Display	<ul style="list-style-type: none"> <li>● Multi Groups Creation</li> <li>● Multi Ledger Creation</li> <li>● Multi Stock Groups Creations</li> <li>● Multi Stock Items Creations</li> </ul>	Book Page No. [102-112]  Slide No. [135-141]

## Chapter 4: Recording and Maintaining Accounting Transactions

### Chapter 4: Recording and Maintaining Accounting Transactions

**Duration: 6 Hours**

**Session Outcome:**

At the end of the session the student will be able to:

- Introduction
- Recording Transaction in Tally
- Recording Accounting Vouchers

Summary of Topics	Teaching Notes	Reference
<b>Chapter 4: Recording and Maintaining Accounting Transactions</b>		
Introduction	<ul style="list-style-type: none"> <li>● Introduction</li> <li>● Recording Transaction in Tally</li> <li>● Accounting Voucher in Tally                             <ul style="list-style-type: none"> <li>○ Standard Accounting Vouchers</li> <li>○ Standard Inventory Inventory Voucher</li> <li>○ Standard Order Voucher</li> <li>○ Standard Payroll Voucher</li> </ul> </li> </ul>	Book Page No. [116-117]  Slides [150-154]
Recording Accounting Vouchers	<ul style="list-style-type: none"> <li>● Business Scenarios</li> <li>● Receipt Voucher</li> <li>● Contra Voucher</li> <li>● Payment Voucher</li> <li>● Purchase Voucher</li> <li>● Sales Voucher</li> </ul>	Book Page No. [118-155]  Slides [155-187]
Recording Accounting Vouchers	<ul style="list-style-type: none"> <li>● Debit Note Voucher</li> <li>● Credit Note Voucher</li> <li>● Journal Voucher</li> </ul>	Book Page No. [155-181]  Slides [188-190]

## Chapter 5: Banking

### Chapter 5: Banking

**Duration: 6 Hours**

**Session Outcome:**

At the end of the session the student will be able to:

- Introduction
- Banking Payment
- Configure and Printing Cheque in TallyPrime
- Generating and Printing Deposit Slip in TallyPrime
- Generating and Printing Payment Advice in TallyPrime
- Bank Reconciliation Statement

Summary of Topics	Teaching Notes	Reference
<b>Chapter 5: Banking</b>		
Introduction	<ul style="list-style-type: none"> <li>● Introduction of Banking</li> <li>● Banking Payment</li> </ul>	Book Page No. [185-185]  Slides No [119-201]
Banking cheque Printing and Deposit slips	<ul style="list-style-type: none"> <li>● Cheque Printing               <ul style="list-style-type: none"> <li>○ Single Cheque Printing</li> <li>○ Multi Cheque Printing</li> </ul> </li> <li>● Deposit Slip               <ul style="list-style-type: none"> <li>○ Cheque Deposit Slip</li> <li>○ Cash Deposit Slip</li> </ul> </li> </ul>	Book Page No. [186-203]  Slides No [202-213]
Payment Advice	<ul style="list-style-type: none"> <li>● Payment Advice</li> <li>● Generating Payment Advice</li> </ul>	Book Page No. [203-205]  Slides No [214-215]
Bank Reconciliation	<ul style="list-style-type: none"> <li>● Explanation of Bank Reconciliation               <ul style="list-style-type: none"> <li>○ Manual Bank Reconciliation</li> <li>○ Auto Bank Reconciliation</li> </ul> </li> </ul>	Book Page No. [206-222]  Slides No [216-225]



## Chapter 6: Generating Financial Statements and MIS reports

### Chapter 6: Generating Financial Statements and MIS reports

**Duration: 2 Hours**

**Session Outcome:**

At the end of the session the student will be able to:

- Introduction
- Generating Financial Accounts Reports in TallyPrime
  - Trial Balance
  - Profit & Loss A/c
  - Balance Sheet
  - Cash Flow and Funds Flow
  - Receipts and Payments
- Generating MIS (Management Information System) Reports
  - Stock Summary
  - Daybook
  - Cash and Bank Books
  - Purchase Register
  - Sales Register
  - Journal Register

Summary of Topics	Teaching Notes	Reference
<b>Chapter 6: Generating Financial Statements and MIS reports</b>		
Introduction	<ul style="list-style-type: none"> <li>● Introduction</li> <li>● Final Accounts Reports in Tally</li> </ul>	Book Page No. [226-226] Slides No [234-235]
Generating Financial Reports in TallyPrime	<ul style="list-style-type: none"> <li>● Trial Balance</li> <li>● Profit &amp; Loss A/c</li> <li>● Balance Sheet                             <ul style="list-style-type: none"> <li>○ View working capital figures</li> </ul> </li> <li>● Cash flow &amp; Fund Flow Analysis</li> <li>● Receipt &amp; Payments</li> </ul>	Book Page No. [227-240] Slides No [236-250]
MIS Reports in Tally	<ul style="list-style-type: none"> <li>● Stock Summary Analysis                             <ul style="list-style-type: none"> <li>○ Item wise Profitability</li> <li>○ Godown-wise stock Availability</li> <li>○ Stock Query</li> </ul> </li> <li>● Daybook</li> <li>● Cash and Bank Book</li> <li>● Purchase Register</li> <li>● Sales Register</li> <li>● Journal Register</li> <li>● Bird's eye view/drill from</li> </ul>	Book Page No. [240-258] Slides No [251-271]

	anywhere to anywhere	
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## Chapter 7: Data Security

### Chapter: Data Security

**Duration: 2 Hours**

**Session Outcome:**

At the end of the session the student will be able to:

- Introduction to Data Security & Security Control
- Activation of Security Control in Tally
- Creating of Security levels, Creation of Users and passwords for Company
- Accessing the company with the Data Operators User Account
- Change user feature in Tally
- Activation of TallyVault
- Auto login option in Tally

Summary of Topics	Teaching Notes	Reference
<b>Chapter 7: Data Security</b>		
Introduction	<ul style="list-style-type: none"> <li>● Introduction to Data Security</li> <li>● Security Control</li> </ul>	Book Page No. [262-263] Slide No [ 280-281]
Activation of Security Control	<ul style="list-style-type: none"> <li>● Activation of Security Control in Tally Prime</li> </ul>	Book Page No. [263-265] Slide No [ 283-285]
Creation of Security Control	<ul style="list-style-type: none"> <li>● Creating of Security levels</li> <li>● Creation of Users</li> <li>● Passwords of Company</li> </ul>	Book Page No. [265-274] Slide No [ 286-292]
Accessing the company using security level	<ul style="list-style-type: none"> <li>● Change User</li> <li>● Login to the company using the security level-Data Entry 1and check the user roles</li> <li>● Login to the company using the security level-Data Entry 2 and check the user roles</li> <li>● Login to the company using the security level- Accountant and check the user roles</li> </ul>	Book Page No. [274-285] Slide No [ 293-300]
Auto Login	<ul style="list-style-type: none"> <li>● Introduction of Auto Login</li> </ul>	Book Page No. [285-286] Slide No [ 301-301]
Tally Vault	<ul style="list-style-type: none"> <li>● Activation of TallyVault</li> </ul>	Book Page No. [287-289] Slide No [ 302-303]

## Chapter 8: Company Data Management

### Chapter 8: Company Data Management

**Duration: 2 Hours**

**Session Outcome:**

At the end of the session the student will be able to:

- Introduction to the Data Backup and Restore
- Data Backup of Company in Tally
- Restoring of Company Data from a Backup file in TallyPrime
- Company Data Repair
- Migration of Tally.ERP 9 Data to TallyPrime

Summary of Topics	Teaching Notes	Reference
<b>Chapter 8: Company Data Management</b>		
Introduction	<ul style="list-style-type: none"> <li>● Introduction</li> <li>● Backup of Company Data</li> <li>● Restore of Company Data</li> </ul>	Book Page No. [293-300]  Slide No.[312-318]
Company Data Repair	<ul style="list-style-type: none"> <li>● Company Data Repair</li> </ul>	Book Page No. [301-302]  Slide No.[319-321]
Migration of Tally.ERP 9 Company Data to TallyPrime	<ul style="list-style-type: none"> <li>● Migration of Tally.ERP 9 Company Data to TallyPrime</li> </ul>	Book Page No.[ 303-305]  Slide No.[322-322]

## Chapter 9: Goods and Services Tax

### Chapter 9: Goods and Services Tax

**Duration: 3 Hours**

**Session Outcome:**

At the end of the session the student will be able to:

- Introduction to GST o  
GST Tax Structure
    - Determination of Tax
    - GST Registration
    - Managing HSN Code/SAC
    - GST Rate Structure
    - Supply of goods and services
    - Invoicing
    - Input Tax credit
    - E-Way Bill
  - Activate GST for a company in TallyPrime
  - Record Intrastate Inward and Outward Supplies
  - Record Interstate Inward and Outward Supplies
  - Print GST Invoice
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- Input Tax Credit set-off
  - GST tax payment
  - Generate GSTR-1, GSTR-3B, GSTR-9

Summary of Topics	Teaching Notes	Reference
<b>Chapter 9: Goods and Services Tax</b>		
Introduction to GST	<ul style="list-style-type: none"> <li>● Why GST?</li> <li>● GST Tax Structure</li> <li>● Determination of Tax</li> <li>● GST Registration</li> <li>● Managing HSN CODE/SAC</li> <li>● GST Rate Structure</li> <li>● Supply of Goods and Services</li> <li>● Invoicing</li> <li>● Input Tax Credit</li> <li>● E-Way Bill</li> </ul>	Book Page No. [312-322]  Slide No.[331-350]
GST in TallyPrime	<ul style="list-style-type: none"> <li>● Creation of Company and Activating GST at Company Level</li> <li>● Introducing Capital into the Business</li> <li>● Creation of Masters in TallyPrime</li> </ul>	Book Page No. [322-336]  Slide No.[351-354]

Recording GST compliant transactions	<ul style="list-style-type: none"> <li>● Accounting Intrastate Supply of Goods                             <ul style="list-style-type: none"> <li>○ Intrastate Inward Supply of Goods</li> <li>○ Intrastate Outward Supply of Goods</li> </ul> </li> <li>● Accounting Interstate Supply of Goods                             <ul style="list-style-type: none"> <li>○ Interstate Inward Supply of Goods</li> <li>○ Interstate Outward Supply of Goods</li> </ul> </li> </ul>	Book Page No.[ 337-355]  Slide No.[355-362]
Input Tax Credit Set Off against Liability	<ul style="list-style-type: none"> <li>● Resolving the Exceptions</li> <li>● Adjusting Input Credit against Tax Liability</li> </ul>	Book Page No.[ 355-359]  Slide No.[363-364]
GST Tax Payment	<ul style="list-style-type: none"> <li>● Timeline for payment of GST</li> <li>● Modes of Payment</li> <li>● Challan Reconciliation</li> </ul>	Book Page No.[ 360-363]  Slide No.[365-368]
Generating GST Returns for Regular Dealer in Tally	<ul style="list-style-type: none"> <li>● GSTR-1</li> <li>● GSTR-3B</li> <li>● GSTR-9 – GST Annual Computation</li> </ul>	Book Page No.[ 363-368]  Slide No.[369-374]

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# **CHRIST COLLEGE (AUTONOMOUS), IRINJALAKUDA**

**PG DEPARTMENT OF COMMERCE, CHRIST COLLEGE (AUTONOMOUS), IRINJALAKUDA**

**CERTIFICATE COURSE DETAILS -**

**2022-23**

## **CERTIFICATE COURSE IN TALLY ESSENTIAL LEVEL- 3**

**Course Fee Rs. 2000**

**Duration 50 hours**

**Course objective:**

- 1. To impart knowledge regarding concepts of Financial Accounting. Tally is an accounting package that is used for learning to maintain accounts.*
- 2. This course helps students to work with well-known accounting software i.e. Tally ERP.9.*
- 3. To make students capable of creating company accounts, entering accounting voucher entries including advance voucher entries, reconciling bank statements, doing accrual adjustments, and also print financial statements, etc. in Tally ERP.9 software.*
- 4. The Accounting with Tally certificate course is not just a theoretical program, but it also includes continuous practice, to make students ready with the required skills for employability in the job market*

**Course Outcomes:**

- Students obtain professional licenses to work as tax practitioners*
- Students become eligible to work as accountants in different types of organizations*
- Students acquire the skills and the knowledge required in e-filing tax returns- both Sales Tax and Income Tax returns*

**FOR QUERIES CONTACT:**

**Ms. Shine Paul 9605067927**



P.G Department of Commerce, Christ College (Autonomous), Irinjalakuda entered into an MOU with Jyothis Centre which is an authorized training partner for Tally Institute of Learning on 5<sup>th</sup> August 2022 for providing Certificate Course on Tally to the students of the Department.

### **COURSE REPORT**

Name of Course	:	<b>Certificate Course in Tally Essential Level- 3</b>			
Duration	:	<b>50 Hrs</b>	Modules	:	<b>4</b>
Course Fee	:	<b>Rs. 2000</b>	Course Type	:	<b>Offline</b>
<b>Course Objectives:</b>					
<ol style="list-style-type: none"><li>1. To impart knowledge regarding concepts of Financial Accounting. Tally is an accounting package which is used for learning to maintain accounts.</li><li>2. This course helps students to work with well-known accounting software i.e. Tally ERP.9.</li><li>3. To make students capable to create company accounts, enter accounting voucher entries including advance voucher entries, reconcile bank statement, do accrual adjustments, and also print financial statements, etc. in Tally ERP.9 software.</li><li>4. Accounting with Tally certificate course is not just theoretical program, but it also includes continuous practice, to make students ready with required skill for employability in the job market.</li></ol>					
<b>Course Outcomes :</b>					
<ol style="list-style-type: none"><li>1. Students acquire the professional skill in accounting</li><li>2. Students become trained in Tally ERP.9 software</li></ol>					
<b>Course Pre-requisites :</b>					
<ul style="list-style-type: none"><li>• Basic knowledge of accounting and computer.</li></ul>					
<b>Career Prospects:</b>					



- Even if you are currently employed, learning Tally and obtaining a certificate will improve your chances for a promotion or you may even land a better job. Tally will give a much-needed boost to your career by enhancing your knowledge in Accounting, Inventory Management, and Taxation.

This program opens up various avenues for students. After the completion of the program, as a fresher you can begin your career as:

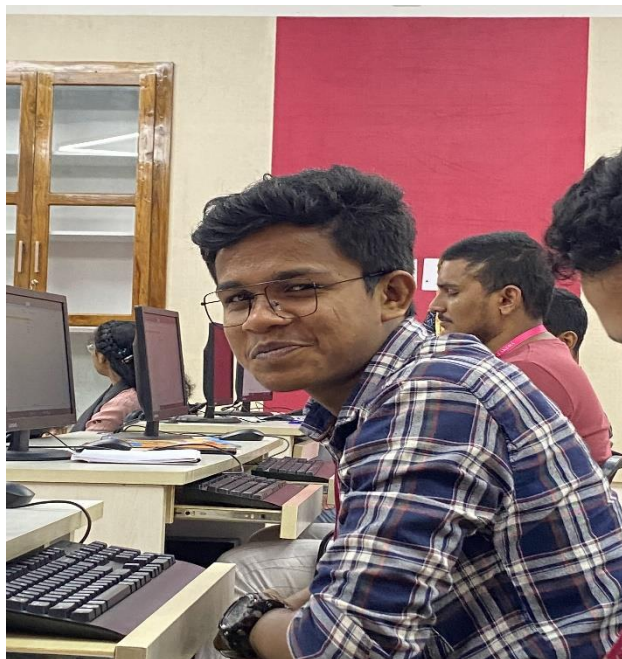
- Accounts executive
- Junior accountant
- Data entry operator
- Accounts assistant
- Tally operator
- Accountant trainee

<b>Course Contents</b>		
<b>Module-1 :</b>	<b>Duration :</b>	<b>25 Hrs.</b>
Chapter I.: Fundamentals of Accounting. Chapter II: Maintaining Chart of Accounts inTally ERP Chapter III :Maintaining Stock Keeping Units (SKU) Chapter IV : Recording Day-to-Day Transactions in Tally ERP 9		
<b>Module-2:</b>	<b>Duration :</b>	<b>15 Hrs.</b>
10 Hrs Chapter V : Accounts Receivable and Payable Management. Chapter VI : MIS Reports. Chapter VII :Recording Vouchers with TDS		
<b>Module-3:</b>	<b>Duration :</b>	<b>10 Hrs.</b>
Chapter VIII: Recording Vouchers with TDS (Tax Deducted at Source) Goods and Services Tax (GST) - Introduction Shortcut Keys Practice		
<ul style="list-style-type: none"> <li>• <b>All the classes will be conducted in the computer lab</b></li> <li>• <b>Certificate will be awarded by <i>Tally Institute of Learning</i> after online assessment test.</b></li> </ul>		

### **SUMMARY REPORT ON CERTIFICATE COURSE**

#### **Name of the Certificate Course: TALLY ESSENTIAL LEVEL-3**

The Department of Commerce (Aided) conducted TALLY Course in the year 2022-23 as per the MOU signed between Christ College (Autonomous) and Jyothis Centre for Competitive Exams, Irinjalakuda. The course was targeted at I Year B. Com Students (2022 Admn) who were 62 in total. The course fee was Rs. 2000 per student. Two faculty members were provided by Jyothis Centre. The faculty in charge from the Department of Commerce, Christ College, Irinjalakuda was Mr. Muvish K M. The total course was delivered in a total of 50 hours. The classes commenced on 31<sup>st</sup> October 2022 but could complete only on 7<sup>th</sup> June 2023. The classes were handled by Ms. Shine Paul and the faculty members of Jyothis Centre. and the online assessment was conducted in the month of July 2023. Out of the 62 students, 61 appeared for the exam and passed the same. Certificates were distributed on 18<sup>th</sup> December 2023.



CHRIST COLLEGE (AUTONOMOUS), IRINJALAKUDA																
CERTIFICATE COURSE ON TALLY ESSENTIAL LEVEL- 3																
Class- First Year B. Com Aided (2022 Admn)																
ATTENDANCE SHEET - 2022-23																
Sl. No	Roll No	Name	31-10-22 AN	21-11-22 FN	21-11-22 AN	22-11-22 AN	23-11-22 AN	24-11-22 AN	25-11-22 AN	28-11-22 AN	5-6-23 FN	5-6-23 AN	6-6-23 FN	6-6-23 AN	7-6-23 FN	7-6-23 AN
1	381	ABIGEL P DAVID	a	x	x	a	x	x	a	x	x	x	P	x	x	x
2	381A	ADHIL KRISHNA K P	x	x	x	a	x	x	x	x	x	x	x	x	x	x
3	382	AHSANA T.M	x	x	x	x	a	x	x	a	x	x	x	x	x	x
4	384	AJO JOHNSON	x	x	x	x	x	x	x	x	x	x	x	x	x	x
5	385	AKHILA N L	x	x	x	x	x	x	x	x	x	x	x	x	x	x
6	386	ALBIN VARGHESE	x	x	x	x	x	x	x	x	x	x	x	x	x	x
7	387	ALEENA BABU	x	x	x	x	x	x	x	x	x	x	x	x	x	x
8	388	ALEESHA MARIA C A	x	a	x	x	x	x	x	x	x	x	x	x	x	x
9	389	AMRITHA HARI	x	x	x	x	x	x	x	x	x	x	x	x	x	x
10	390	ANAGHA M BAIJU	x	x	x	x	x	x	x	x	x	x	x	x	x	x
11	391	ANAMIKA AJITHKUMAR	x	a	x	x	x	x	x	a	x	x	x	x	x	x
12	392	ANANDHAKRISHNAN T N	x	x	x	x	x	x	x	x	x	x	x	x	x	x
13	393	ANLY THOMAS	x	x	x	x	a	x	x	x	a	x	x	x	x	x
14	394	ANN MARIA V A	x	x	x	x	x	x	x	x	x	x	x	x	x	x
15	395	ANN ROSE K S	x	x	x	x	x	x	x	a	x	x	a	a	x	x
16	396	ANNA AYONA ELIZABETH	x	x	x	x	x	x	x	x	x	x	x	x	x	x
17	397	ANNA FRANCIS	x	x	x	x	x	a	a	x	x	x	x	x	x	x
18	398	ARATHI K VIJAYAN	x	x	x	x	x	x	x	x	x	x	x	x	x	x

19	399	ARCHANA C G	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x			
20	399A	ARCHANA K S	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x			
21	400	ARUN KRISHNA C P	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x			
22	401	ARYA MANOJ	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x			
23	402	ASWANA AYYAPPAN	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x			
24	403	ATHUL KRISHNA C P	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x			
25	404	ATHUL P S	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x			
26	405	AYUSH K J	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x			
27	406	DEVALAKSHMI K S	x	a	x	x	x	x	x	x	x	x	x	x	x	x	x			
28	407	DEVIKA PPRATHAPAN	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x			
29	408	FARHANA T F	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x			
30	409	FEDRIC PAUL	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x			
31	410	FEMILIN FRANCIS	x	x	x	x	x	a	a	x	x	x	x	x	x	x	x			
32	411	FERNANDO JOHNSON	x	x	x	x	x	x	x	x	x	x	x	x	x	x	a	a		
33	412	GAYATHRY K	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x			
34	414	HANNA DAVIS	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x			
35	415	HASNA BABU K	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x			
36	416	ISABEL ROSE PRINSON	x	x	x	a	x	x	x	x	x	x	x	x	x	x	x			
37	417	JESWIN JAISON	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x			
38	418	JOJO SOJAN	x	x	a	a	x	x	a	x	x	x	x	x	x	x	x			
39	419	JOSHWA JOJO	x	x	x	x	x	x	x	x	x	x	x	x	x	x	a	a		
40	420	JOYS SINTO	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x			
41	421	KEERTHANA T K	x	a	x	x	x	x	x	a	x	x	x	x	x	x	x			
42	422	KRISHNA N S	x	x	x	x	x	x	x	x	x	x	a	a	a	x				
43	423	KRISHNANANDA N N	x	x	x	x	x	x	x	x	x	x	x	a	a	a				
44	424	LISNA ROSE LISTER	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x			
45	425	MANASI MADHUMOHAN	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x			

46	426	MARIYA VARGHESE	x	x	x	x	x	x	x	x	x	x	x	x	x		
47	428	NEHA PRINSON	x	x	x	x	x	x	x	x	x	x	x	x	x		
48	429	NILA BAIJU	x	x	x	x	x	x	x	x	x	x	x	x	x		
49	430	P V SUBRAHMANIAN	x	x	x	x	x	x	x	x	x	x	x	x	x		
50	431	SANDRA MARIYAM M J	x	x	x	x	x	x	x	x	x	a	a	a	x		
51	432	SANIYA AUGUSTINE	x	x	x	x	x	x	a	x	x	x	x	x	x		
52	433	SHAIMA SHAJI	x	x	x	x	x	x	x	x	x	x	x	x	x		
53	434	SRELAKSHMI V S	x	x	x	a	x	x	x	x	x	x	x	x	x		
54	435	SREEVARSHA V B	x	x	x	x	x	x	x	x	x	x	x	x	x		
55	436	SREYAS K SHIBU	x	x	x	x	x	x	x	x	x	x	x	x	x		
56	437	STEBIN DAVIS	x	a	a	x	x	x	x	x	x	x	x	x	x		
57	438	TESNA TITUS	x	x	x	x	x	a	x	x	x	a	a	x	x		
58	439	TIMOTHY JAIMY	x	x	x	x	x	x	x	x	x	x	x	a	x		
59	440	TRESSA ROSE SABU	x	x	x	x	x	x	x	x	x	x	x	x	x		
60	441	VAISHNAVI K D	x	x	x	x	x	a	x	x	x	x	x	a	x		
61	442	VINAYAK KRISHNA A R	x	x	x	x	x	x	x	x	x	x	x	x	x		
62	443	YADHU KRISHNAN P R	x	x	x	x	x	x	x	x	x	x	x	x	x		
Duration of class (in hours)			1 hr	2.30hr	2 hr	2 hr	2 hr	2 hr	2 hr	2 hr	2 hr	2.30hr	2hr	2hr	2hr	2hr	
			2:00-3:00	10:00-12:30	1-3:00	12:45-2:45	12:45-2:45	12:45-2:45	12:45-2:45	12:45-2:45	12:45-2:45	10:45-12:45	1:30-3:30	10-12	1:00-3:00	10-12	1:00-3:00

*Shital*  
*Shree Paf*

**Tally**

POWER OF SIMPLICITY



**KASE**  
KERALA ACADEMY FOR SKILLS EXCELLENCE  
Skill Development Mission of Government of Kerala

**TEPL**

Tally Education

# Certificate of Merit

This certificate is awarded to

**ATHUL P S**

Son/Daughter of

**Suresh PK**

for successfully completing

**TallyEssential Level 1**

and securing Grade A<sup>+</sup>

**K Gopalakrishnan IAS**  
Managing Director  
Kerala Academy for Skills Excellence

**Bhuvaneshwari B**  
Chief Executive Officer  
Tally Education Pvt. Ltd.

Place of Issue: Bengaluru

Date Certified: 13-Sep-2023

Release: Prime 1.1

Certificate No: 907471314

Institute Name:

**Christ College (Autonomous) Irinjalakuda**

*Tally Education Pvt. Ltd., a subsidiary of Tally Solutions, is the only entity authorised to issue certifications on Computerised Accounting with Tally.*

This Certificate can be verified at [www.tallyeducation.com](http://www.tallyeducation.com)

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**KASE**  
KERALA ACADEMY FOR SKILLS EXCELLENCE  
Skill Development Mission of Government of Kerala

**TEPL**

Tally Education

# Certificate of Merit

This certificate is awarded to

**ARYA MANOJ**

Son/Daughter of

**Manoj K K**

for successfully completing

**TallyEssential Level 1**

and securing Grade A<sup>+</sup>

**K Gopalakrishnan IAS**  
Managing Director  
Kerala Academy for Skills Excellence

**Bhuvaneshwari B**  
Chief Executive Officer  
Tally Education Pvt. Ltd.

Place of Issue: Bengaluru

Date Certified: 13-Sep-2023

Release: Prime 1.1

Certificate No: 903471300

Institute Name:

**Christ College( Autonomous) Irinjalakuda**

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KERALA ACADEMY FOR SKILLS EXCELLENCE  
Skill Development Mission of Government of Kerala

**TEPL**

Tally Education

# Certificate of Merit

This certificate is awarded to

**P V SUBRAHMANIAN NAMBOODIRI**

Son/Daughter of

**P S Vallabhan Namboodiri**

for successfully completing

**TallyEssential Level 1**

and securing Grade A<sup>+</sup>

**K Gopalakrishnan IAS**  
Managing Director  
Kerala Academy for Skills Excellence

**Bhuwaneshwari B**  
Chief Executive Officer  
Tally Education Pvt. Ltd.

Place of Issue: Bengaluru

Date Certified: 13-Sep-2023

Release: Prime 1.1

Certificate No: 903471399

Institute Name:

**Christ College (Autonomous) Irinjalakuda**

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# Certificate of Merit

This certificate is awarded to  
**SANIYA AUGUSTINE**

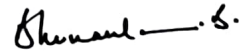
Son/Daughter of

**Augustine PA**

for successfully completing  
**TallyEssential Level 1**  
and securing GradeA<sup>+</sup>



**K Gopalakrishnan IAS**  
Managing Director  
Kerala Academy for Skills Excellence



**Bhuwaneshwari B**  
Chief Executive Officer  
Tally Education Pvt. Ltd.

Place of Issue: Bengaluru

Date Certified: 13-Sep-2023

Release: Prime 1.1

Certificate No: 902471409

Institute Name:

**Christ College( Autonomous) Irinjalakuda**

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Skill Development Mission of Government of Kerala

**TEPL**

Tally Education

# Certificate of Merit

This certificate is awarded to

**DEVALAKSHMI K S**

Son/Daughter of

**Sheeja V R**

for successfully completing

**TallyEssential Level 1**

and securing Grade A<sup>+</sup>

**K Gopalakrishnan IAS**  
Managing Director  
Kerala Academy for Skills Excellence

**Bhuwaneshwari B**  
Chief Executive Officer  
Tally Education Pvt. Ltd.

Place of Issue: Bengaluru

Date Certified: 13-Sep-2023

Release: Prime 1.1

Certificate No: 902471328

Institute Name:

**Christ College (Autonomous) Irinjalakuda**

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This Certificate can be verified at [www.tallyeducation.com](http://www.tallyeducation.com)

# Certificate of Merit

This certificate is awarded to  
**VINAYAK KRISHNA A R**  
Son/Daughter of  
**Ramesh A.C**  
for successfully completing  
**TallyEssential Level 1**  
and securing Grade A



**K Gopalakrishnan IAS**  
Managing Director  
Kerala Academy for Skills Excellence



**Bhuvaneshwari B**  
Chief Executive Officer  
Tally Education Pvt. Ltd.

Place of Issue: Bengaluru

Date Certified: 13-Sep-2023

Release: Prime 1.1

Certificate No: 906471423

Institute Name:

**Christ College( Autonomous) Irinjalakuda**

**Tally**

POWER OF SIMPLICITY



**KASE**  
KERALA ACADEMY FOR SKILLS EXCELLENCE  
Skill Development Mission of Government of Kerala

**TEPL**  
Tally Education

# Certificate of Merit

This certificate is awarded to

**TRESSA ROSE SABU**

Son/Daughter of

**Sabu George**

for successfully completing

**TallyEssential Level 1**

and securing Grade A

**K Gopalakrishnan IAS**  
Managing Director  
Kerala Academy for Skills Excellence

**Bhuvaneshwari B**  
Chief Executive Officer  
Tally Education Pvt. Ltd.

Place of Issue: Bengaluru

Date Certified: 13-Sep-2023

Release: Prime 1.1

Certificate No: 902471400

Institute Name:

**Christ College (Autonomous) Irinjalakuda**

*Tally Education Pvt. Ltd., a subsidiary of Tally Solutions, is the only entity authorised to issue certifications on Computerised Accounting with Tally.*

This Certificate can be verified at [www.tallyeducation.com](http://www.tallyeducation.com)

# Certificate of Merit

This certificate is awarded to

**ANNA AYONA ELIZABETH**

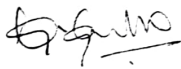
Son/Daughter of

**Shaju Thomas**

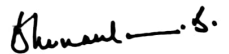
for successfully completing

**TallyEssential Level 1**

and securing Grade A<sup>+</sup>



**K Gopalakrishnan IAS**  
Managing Director  
Kerala Academy for Skills Excellence



**Bhuvaneshwari B**  
Chief Executive Officer  
Tally Education Pvt. Ltd.

Place of Issue: Bengaluru

Date Certified: 13-Sep-2023

Release: Prime 1.1

Certificate No: 906471315

Institute Name:

**Christ College( Autonomous) Irinjalakuda**

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This Certificate can be verified at [www.tallyeducation.com](http://www.tallyeducation.com)

**Tally**

POWER OF SIMPLICITY



KERALA ACADEMY FOR SKILLS EXCELLENCE  
Skill Development Mission of Government of Kerala

**KASE**

**TEPL**

Tally Education

# Certificate of Merit

This certificate is awarded to

**ARATHI K VIJAYAN**

Son/Daughter of

**K.p.vijayan**

for successfully completing

**TallyEssential Level 1**

and securing GradeA<sup>+</sup>

**K Gopalakrishnan IAS**

Managing Director

Kerala Academy for Skills Excellence

**Bhuwaneshwari B**

Chief Executive Officer

Tally Education Pvt. Ltd.

Place of Issue: Bengaluru

Date Certified: 13-Sep-2023

Release: Prime 1.1

Certificate No: 903471318

Institute Name:

**Christ College( Autonomous) Irinjalakuda**

*Tally Education Pvt. Ltd., a subsidiary of Tally Solutions, is the only entity authorised to issue certifications on Computerised Accounting with Tally.*

This Certificate can be verified at [www.tallyeducation.com](http://www.tallyeducation.com)

# Certificate of Merit

This certificate is awarded to

**HASNA BABU K**

Son/Daughter of

**K A Babu**

for successfully completing

**TallyEssential Level 1**

and securing Grade A



**K Gopalakrishnan IAS**  
Managing Director  
Kerala Academy for Skills Excellence



**Bhuvaneshwari B**  
Chief Executive Officer  
Tally Education Pvt. Ltd.

Place of Issue: Bengaluru

Date Certified: 13-Sep-2023

Release: Prime 1.1

Certificate No: 900471411

Institute Name:

**Christ College( Autonomous) Irinjalakuda**

*Tally Education Pvt. Ltd., a subsidiary of Tally Solutions, is the only entity authorised to issue certifications on Computerised Accounting with Tally.*

This Certificate can be verified at [www.tallyeducation.com](http://www.tallyeducation.com)



കേരളം കേരल KERALA

DU 569316

### Memorandum of Understanding

M/s Tally Institute of Learning (TIL) and Christ College (Autonomous)  
Irinjalakuda

Date of Contract : 05-08-2022

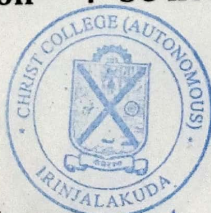
TIL Details : M/s Jyothis Centre for Competitive Exams,  
(Authorized Training Partner of TIL)  
Irinjalakuda, 680121

College Details : Christ College (Autonomous)  
Irinjalakuda, 680125

Academic year : 2022-2023

Certification name : Tally Essential Level-3

Course Duration : 36 hours



Assistant Professor-  
In-charge of Principal  
Christ College (Autonomous)  
Irinjalakuda

P. P. Paulson  
Vendor No. 13  
Irinjalakuda



NO: 7588  
ക്രിസ്റ്റ് കോളേജ് (സ്വതന്ത്ര)  
ഇറിഞ്ചലാകുട  
26.7.2022





കേരളം കേരल KERALA

DU 569317

**Services: Assessment and Certification to college students.**

**M/s TIL and Christ College (Autonomous)**

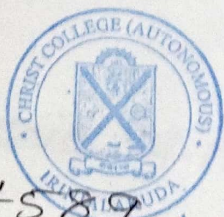
We share the common vision of empowering the students by imparting Industry relevant skill sets and increasing their employability.

To achieve our common goal M/s Tally Institute of Learning and Christ College

(Autonomous) Irinjalakuda would collaborate on the following framework to execute the Students training.

**Role of M/s Tally Institute of Learning:**

1. To provide support for execution of training in terms of technical knowhow
2. To conduct online assessments for the students enrolled in the training as per the details shared by Christ College (Autonomous) :



NO: 7587

പ്രിൻസിപ്പൽ, ക്രൈസ്റ്റ് കോളേജ്  
ഇറിഞ്ചാകുട

Assistant Professor  
In-charge of Principal  
Christ College (Autonomous)  
Irinjalakuda

P. P. Paulson  
Vendor No. 13  
Irinjalakuda



3. To issue Tally course completion certificate ( digital), to all the students who has successfully qualify the online assessments

**Role of Christ College (Autonomous):**

1. To provide the required infrastructure for conducting in campus training.
2. To organize the online assessments as per the Tally Education assessment guidelines.
3. To make payment to TIL before the start of the course.

**Payment Terms:**

As indicated in Financials (Rs.2000/-) per student

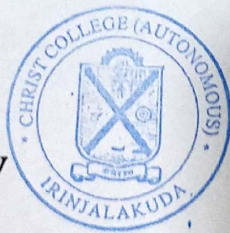
Cordinator Muvish K M

Research and PG Department of Commerce

**For TIL**



**Authorized signatory**



**For Christ College (Autonomous)**



**Authorized signatory with seal**

Assistant Professor  
In-charge of Principal  
Christ College (Autonomous)  
Irinjalakuda

**Witness**

1. HOD : Dr Josheena Jose

2. Hussain. M. A. 