



## Action taken report of Internal Quality Assurance Cell

CHRIST COLLEGE (AUTONOMOUS), IRINJALAKUDA, KERALA, 680125

### Action taken report upon the minutes of IQAC meeting on 10<sup>th</sup> June 2022

AGENDA	ACTION TAKEN
<i>Examination schedule and Academic calendar for year 2022-23</i>	IQAC in consultation with Principal and Controller of Examinations prepared the Examination Schedule and Academic Calendar and is published in college website and handbook.
<i>NAAC DVV</i>	Successfully completed the NAAC DVV verification procedure by uploading all necessary documents on 23 <sup>rd</sup> June 2022.
<i>Teachers Diary 2022</i>	Started preparing teaching plans online using Linways ERP system. Conducted a workshop on Linways software for teachers on 31 <sup>st</sup> August 2022.
<i>NEP Workshop</i>	Conducted a workshop on National Education Policy (NEP) on 28 <sup>th</sup> September 2022.

**IQAC COORDINATOR**

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**CHAIRPERSON, IQAC**

**Fr. Dr. Jolly Andrews**  
Associate Professor -  
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### Action taken report upon the minutes of IQAC meeting on 4<sup>th</sup> November 2022

AGENDA	ACTION TAKEN
<i>SAAC and NAAC report evaluation</i>	Based on the suggestions of the SAAC and NAAC SSRs, IQAC coordinator prepared a proposal for research promotion by providing salary increment/special gifts for research publications in CARE list journals, seed money for inter disciplinary research and special gifts for student promotion initiatives. The proposal prepared is submitted for approval from Academic Council and Governing Council.
<i>Plan of action 2022 - 23</i>	Switched the software support for OBE calculation to Linways ERP and entered data for 2022 admission PG students to Linways for OBE attainment calculation.  Strengthened the question bank of each course by adding more questions
<i>Faculty Induction</i>	Conducted National FDP Program on "National Education Policy and Curriculum Design" from 22 <sup>nd</sup> November to 28 <sup>th</sup> November 2022 in association with School of Education, Central University of Kerala, under PMMMMNMTT
<i>ISO Certification</i>	ISO survival audit conducted on January 2023.
<i>Data Collection through Linways</i>	The status of Details of club activities, events organized by departments and faculty achievements uploaded in Linways are verified by IQAC and the report is submitted to Principal on the month of December 2022.

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### Action taken report upon the minutes of IQAC meeting on 11<sup>th</sup> Jan 2023

AGENDA	ACTION TAKEN
<i>PBAS Implementation for Faculty Development</i>	Selected 11 teachers for PBAS by inviting proposals based on the their contributions towards academic, administrative and research performance.
<i>OBE attainment evaluation</i>	Decided to implement digital valuation for 2022 admission PG students from second semester examinations.
<i>Earn while learn project</i>	Instituted earn while learn project. Paper recycling unit, Water testing lab and Multilingual typing course are identified for the project.
<i>NIRF submission</i>	Data required for NIRF ranking is uploaded both for overall and college category for the academic year 2022-23 on 17 <sup>th</sup> January 2023

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### Action taken report upon the minutes of IQAC meeting on 14<sup>th</sup> March 2023

AGENDA	ACTION TAKEN
<i>PBAS Implementation for Faculty Development</i>	Decided to invite proposals for PBAS based on the performance of 2022-23 academic year.
<i>Research Promotion among Faculty</i>	Decided to establish new incentives in the form of awards/monetary rewards for publications, conference presentations, and successful grant applications from June 2023
<i>NEP Orientation Programme</i>	Each board of studies appointed committees for NEP implementation
<i>Staff and Department Appraisal</i>	Conducted individual meeting with Principal and Manager with each aided faculty member on the month of March 2023. Director and coordinator of unaided departments along with Principal and Manager interacted with each teacher of unaided departments during the Months of March and April.

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