

# മലയാളവിഭാഗം (സ്വാശ്രയം) സംഘടിപ്പിക്കുന്ന സർട്ടിഫിക്കറ്റ് കോഴ്ല് ഉദ്ഘാടനം



ഉദ്ഘാടനം റവ. ഫാ. ഡോ. ജോളി ആൻഡ്രസ് പ്രിൻസിപ്പാൾ, ക്രൈസ്സ് കോളേജ് (ഓട്ടോണമസ്)



### ശ്രീമതി സിന്റോ കോങ്കോത്ത് എ.

കോ ഓർഡിനേറ്റർ മലയാളവിഭാഗം (സ്വാശ്രയം) കൂടുതൽ വിവരങ്ങൾക്ക്...

ഡോ. സി.വി. നുധീർ

പ്രോഗ്രാം കോ ഓർഡിനേറ്റർ 9446081380

### Certificate Course on

## Malayalam for Media

## Conducted by

# Department of Malayalam Self

### **Introduction:**

The Department of Malayalam has initiated a Certificate Course on Malayalam for Media to equip students with essential digital skills crucial for academic and professional pursuits. Recognizing the importance of proficiency in language inputting and page setting software applications in today's digital era, the department aims to empower students with practical knowledge and hands-on experience.

### **Course Objectives:**

- 1. Proficiency in Touch Typing: The course focuses on mastering in Touch Typing and various Page setting Software like Page Maker, MS Word etc. including document formatting, editing tools, tables, and collaborative functionalities.
- 2. Proficiency in Language Editing: The course focuses on mastering language editing and writing skills for the Media.

#### **Course Structure:**

The certificate course is structured into three modules covering Malayalam Computing, Media and Language, and Language Editing.

### **Syllabus:**

1 Malayalam Computing 25Hours

Malayalam and English Touch Typing

Malayalam Input tools

ISM, INSCRIPT, MINSCRIPT, UNICODE, Speech to Text, Text Scanning

**Publishing Software** 

Page Maker M.S. Word Scribus Libre Writer LaTeX – Introduction

2 Media and Language 5 Hours

History of Media

Principles of News Story writing

Practical

3 Language Editing 10 Hours

Malayalam Style Sheet Thettillatha Malayalam (Text book)

Practical

# **Teaching Methodology**:

The course adopts a blended learning approach, combining lectures, demonstrations, and hands-on practice sessions.