

# DETAILS OF FUNCTIONAL MEMORANDUM OF UNDERSTANDING (MoU)

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**NAME OF THE INSTITUTION:**

**TALLY INSTITUTE OF LEARNING**

<b>File No:</b>	2023.12
<b>Name of the Collaborating Institution</b>	TALLY INSTITUTE OF LEARNING
<b>Area of collaboration</b>	Academic
<b>Date of Initiation</b>	20.11.2023
<b>Co-ordinator Name</b>	Rakhi S
<b>Institutional/ State/National/ International</b>	Institutional
<b>Duration of collaboration</b>	1 year
<b>Targeting departments/ beneficiaries</b>	Commerce – B. Com Professional
<b>Number of Students participation</b>	52 students from Third year B.com, Professional

## Details of activities

### 1. Introduction

Common vision of this collaboration is all about to empower the students by imparting industry relevant skill sets and increasing their employability. This course is designed to impart knowledge regarding concepts of Financial Accounting. Tally is an accounting package which is used for learning to maintain accounts. As this course is useful for Commerce students to get placements in different offices as well as companies in Accounts. This collaboration provides support for execution of training in terms of technical knowhow. Duration of this course is 60 hours.

### 2. Activities conducted:

The course offered under this collaboration is for empowering the students by imparting industry relevant skill sets and increasing their employability. They conduct online assessments for the students enrolled in the training and issue Tally course completion certificate (digital), to all the students who has successfully qualify the online assessments. The collaboration helps the students to excel in Tally course and

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students get course completion certificate.

<b>Specific Outcomes:</b> (What, Why, Impacts)
<ol style="list-style-type: none"><li>1. Course is designed to impart knowledge regarding concepts of Financial Accounting</li><li>2. <i>Assessment and certification to all the students who has successfully qualify the online assessments.</i></li><li>3. Helps to improve the employability of students</li></ol>
<b>TALLY PRIME- COURSE MODULES</b>
Module 1 : Fundamentals of Accounting Module 2 : Maintaining chart of Accounts in Tally- PRIME Module 3 : Maintaining stock keeping units Module 4 : Recording Day – to – day transactions in Tally- PRIME Module 5 : Accounts receivable and payables management Module 6 : MIS reports Module 7 : Goods and Services tax Module 8 : Recording vouchers with GST

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Specific Outcomes: (What, Why, Impacts)



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<p><b>Specific Outcomes:</b> (What, why, Impacts)</p>
<p><b>Any other details:</b> (Items/Knowledge Shared)</p> <p>Tally prime is one of the most important because of the key role it plays in many sectors. It is the most used Tally program in many business activities, classwork and even personal data organization. Our first batch on Excel Certification for the academic year 2023-2024 started on November 11th ,2023. The name of the certificate course offered is <b>Tally Prime</b>. The time duration of the course is 30 hours. The course consists of mainly four modules that includes application methods that a person uses in day today life.</p> <p>Our batch included a total of 52 students.All the students attended the classes and final exam of the course was conducted by the staff from jyothis institute of technical education , irinjalakuda at christ college computer lab. The exam was online which was conducted by tally institute .The course for this batch ended with a pass percentage of 100%.</p>
<p><b><u>Students Achieved specialization in subjects:</u></b></p> <ul style="list-style-type: none"><li>▪ Tally Prime</li><li>▪ Academic Excellence</li></ul>

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ED 400087

## Memorandum of Understanding

M/s Tally Institute of Learning (TIL) and Christ College (Autonomous) –  
(Self-Financing Section) Irinjalakuda

**Date of Contract** : 20-11-2023

**TIL Details** : M/s Jyothis Centre for Competitive Exams,  
(Authorized Training Partner of TIL) Irinjalakuda, 680121

**College Details** : Christ College (Autonomous) - (Self-Financing  
Section), Irinjalakuda, 680125

**Academic year** : 2023-2024

**Certification name** : Tally Essential Level-1 Course

**Duration** : 40 hours

**Services** : Assessment and Certification to college students.

No. 19829/18.11.2023 Blee

PRINCIPAL  
CHRIST COLLEGE (AUTONOMOUS)  
IRINJALAKUDA

M. K. JOJO  
VENDOR NO: 20  
CHALAKUDY



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M/s TIL and Christ College (Autonomous) (Self Financing section) We share the common vision of empowering the students by imparting Industry relevant skill sets and increasing their employability.

To achieve our common goal M/s Tally Institute of Learning and Christ College (Autonomous) (Self Financing section), Irinjalakuda would collaborate on the following framework to execute the students' training.

**Role of M/s Tally Institute of Learning:**

1. To provide support for execution of training in terms of syllabus structuring, technical knowhow and orientation to the students.
2. To conduct online assessments for the students enrolled in the training as per the details shared by Christ College (Autonomous) (Self Financing Division)

M/19830/18.11.2023 Bleg  
PRINCIPAL  
CHRIST COLLEGE (Autonomous)  
IRINJALAKUDA

M. K. JOJO  
VENDOR NO: 20  
CHALAKUDY







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## Role of Christ College (Autonomous) (Self Financing Division) :

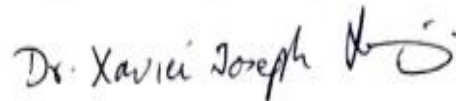
1. To provide the required infrastructure and conduct campus training.
2. To organize the online assessments as per the Tally Education assessment guidelines.

For Tally Institute of Learning

  
**Authorized signatory**  


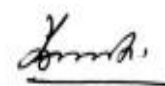
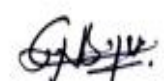
Witness :

For Christ College(Autonomous)  
(Self-Financing Section)

  
Dr. Xavier Joseph



**Authorized signatory with seal**  
Associate Professor  
In-Charge of Principal  
Christ College (Autonomous) Irinjalakuda

1. KO Francis, co-ordinator, B.Com Professional 
2. Biju Paulose - JCCCE 

## DETAILS OF FUNCTIONAL MEMORANDUM OF UNDERSTANDING (MoU)

### DECLARATION

We hereby declare that the above activities detailed in the current report was conducted under the MoU between our institutions.

Christ College (Autonomous), Irinjalakuda	Tally institute of learning
<p data-bbox="483 583 592 661"></p> <p data-bbox="440 695 667 827"><b>Fr. Dr. Jolly Andrews</b> Assistant Professor- In-charge of Principal Christ College (Autonomous) Irinjalakuda</p> <p data-bbox="412 865 662 1108"></p> <p data-bbox="219 1142 386 1171">PRINCIPAL</p>	<p data-bbox="1036 625 1198 745"></p> <p data-bbox="1024 835 1263 1073"></p> <p data-bbox="841 1213 1252 1243">HEAD OF THE INSTITUTION</p>