

Brochure

Department of Economics (Self-financing)

Christ College (Autonomous), Irinjalakuda



Certificate Course

## Computer Application in Economic Analysis

*Unlock The Power of Data Analysis in Economic Studies*

### COURSE HIGHLIGHTS

- Comprehensive Curriculum
- Hands On Learning
- Expert Faculty
- Industry Relevant Skills

#### Programme overview

Our Certificate Course in Computer Application in Economic Analysis equips you with essential skills in utilizing MS Word and Excel for economic analysis. In today's data-driven world proficiency in these tools is crucial for conducting thorough economic research, data analysis, and report generation.

**JOIN US TODAY**

**Starting date :1/3/2024**

**For more details contact your instructors**

**NIVEDHYA C A - 9847170107**

**SHEREENA KS -8330093476**

## **SYLLABUS**

1. Introduction to MS Word: Basics of document creation, formatting, and editing.
2. Advanced MS Word Features: Styles, templates, mail merge, and collaborative tools.
3. Introduction to Excel: Spreadsheet basics, data entry, and cell formatting.
4. Advanced Excel Functions: Formulas, functions, data analysis tools, and pivot tables.
5. Charting and Graphing: Creating visual representations of data using Excel's charting features.

**Computer Application in Economic Analysis**  
**Value Added Certificate Course**  
**(Dept. of Economics SF)**

**Course Coordinator Report 2023**

**Course Code: CPCC65**

<b>Total number of students</b>	<b>41</b>
<b>Date of the examination</b>	<b>07-05-2024</b>
<b>Total number of students who appeared the examination</b>	<b>41</b>
<b>Total number of students who passed the examination</b>	<b>41</b>
<b>Course duration</b>	<b>30 Hours</b>

**Student Feedback**

- **Students satisfied with the quality of resource persons and their approach.**
- **Students were informed about new job prospects that they were not aware of.**
- **Acquiring digital skills complements students' academic knowledge, enabling them to adapt to evolving technological trends in their chosen field.**

# **Report: Certificate Course on Computer Application in Economic Analysis by Department of Economics**

## **CODE-CPCC66**

### **Introduction:**

The Department of Economics has initiated a Certificate Course on Computer Application In Economic Analysis focusing on MS Word and Excel to equip students with essential digital skills crucial for academic and professional pursuits. Recognizing the importance of proficiency in these software applications in today's digital era, the department aims to empower students with practical knowledge and hands-on experience.

### **Course Objectives:**

1. Proficiency in MS Word: The course focuses on mastering various features of MS Word, including document formatting, editing tools, tables, and collaborative functionalities.
2. Excel Skills Development: Students will learn fundamental and advanced functions of Excel, such as data analysis, formulas, charts, and graph creation for effective data management and analysis.

### **Course Structure:**

The certificate course is structured into modules covering different aspects of MS Word and Excel. Each module includes theoretical concepts and practical exercises to reinforce learning.

### **Syllabus:**

1. Introduction to MS Word: Basics of document creation, formatting, and editing.
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4. Advanced Excel Functions: Formulas, functions, data analysis tools, and pivot tables.
5. Charting and Graphing: Creating visual representations of data using Excel's charting features.

### **Teaching Methodology:**

The course adopts a blended learning approach, combining lectures, demonstrations, and hands-on practice sessions. Additionally, students will have access to online resources, tutorials, and practice assignments to enhance their understanding and proficiency.

### **Assessment and Certification:**

Students were asked to prepare a mini project by using their skills in MS Word and Excel applications. Upon successful completion of the course requirements, students will receive a certificate endorsed by the Department of Economics.

### **Benefits for Students:**

1. **Enhanced Employability:** Proficiency in MS Word and Excel is highly valued by employers across various industries, enhancing students' career prospects.
2. **Improved Academic Performance:** Efficient utilization of MS Word and Excel can streamline academic tasks, such as report writing, data analysis, and presentations.
3. **Skill Diversification:** Acquiring digital skills complements students' academic knowledge, enabling them to adapt to evolving technological trends in their chosen field.

### **Geotagged photo**

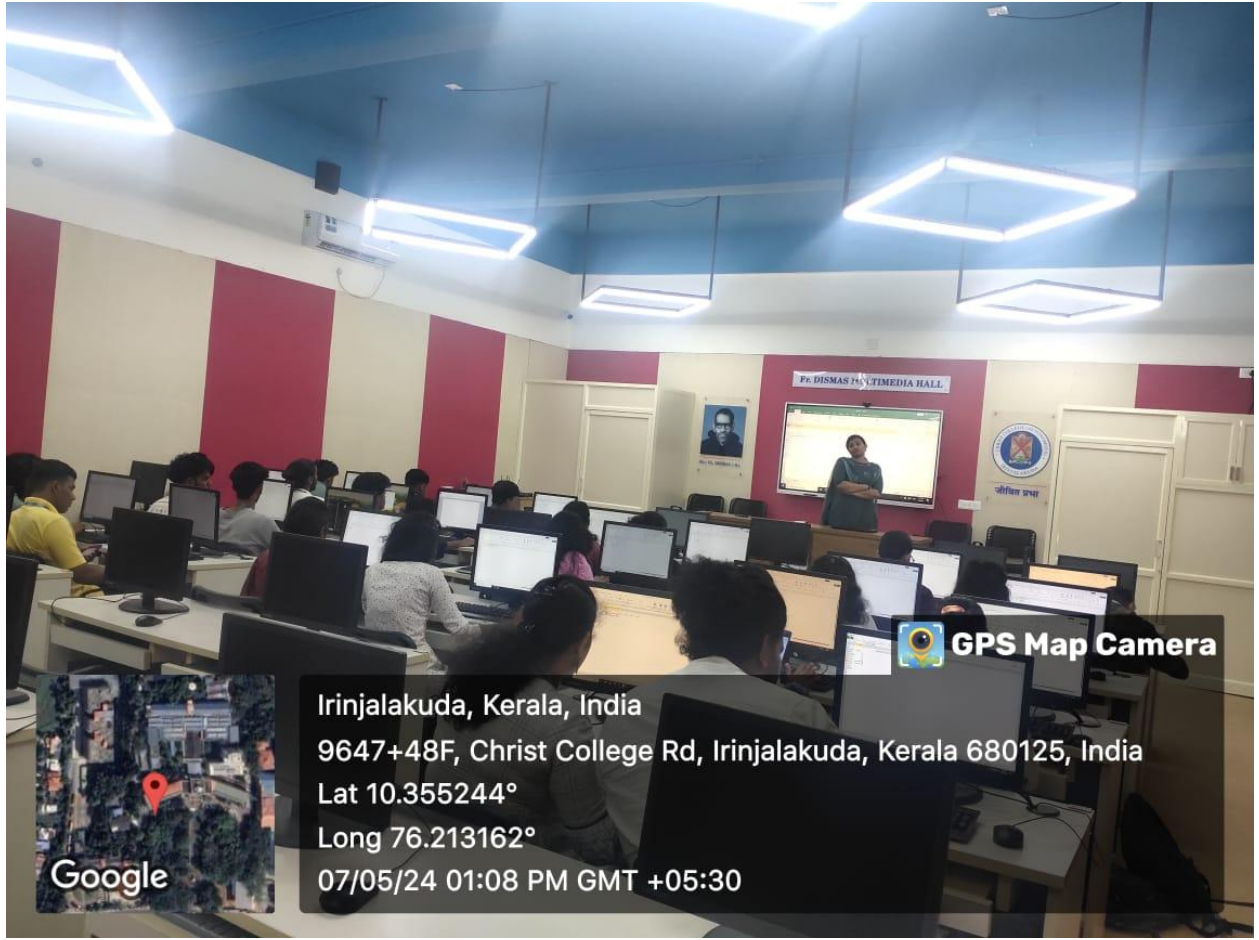



 **GPS Map Camera**



Google

Irinjalakuda, Kerala, India  
9647+48F, Christ College Rd, Irinjalakuda, Kerala 680125, India  
Lat 10.355273°  
Long 76.21312°  
08/05/24 01:07 PM GMT +05:30



 **GPS Map Camera**



Irinjalakuda, Kerala, India  
9647+48F, Christ College Rd, Irinjalakuda, Kerala 680125, India  
Lat 10.355244°  
Long 76.213162°  
07/05/24 01:08 PM GMT +05:30







## Certificate



## Conclusion:

The Certificate Course on Computer Application in Economic Analysis offered by the Department of Economics provides students with valuable digital skills essential for academic excellence and professional success. By equipping students with proficiency in these software applications, the department contributes to their overall skill development and readiness for the digital workplace.

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Google





# CERTIFICATE

- OF COMPLETION -

Proudly Presented to

*Dhanalakshmi*

for successfully completing the certificate course  
" Computer Application in Economic Analysis"  
conducted by Dept. Of Economics (S F)  
at Christ college (autonomous), Irinjalakuda.

**P R Bose**  
Coordinator  
Dept. Of Economics  
(SF)



**Dr. Rev.Fr. Jolly Andrews CMI**  
Principal  
Christ college (autonomous), Irinjalakuda