

22U577

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Name:

Reg.No:

FIFTH SEMESTER UG DEGREE EXAMINATION, NOVEMBER 2024

(CBCSS - UG)

(Regular/Supplementary/Improvement)

CC19U BCA5 D04 - INTRODUCTION TO DATA ANALYSIS USING SPREAD SHEET

(Computer Application - Open Course)

(2019 Admission onwards)

Time : 2.00 Hours

Maximum : 60 Marks

Credit : 3

Part A (Short answer questions)

Answer *all* questions. Each question carries 2 marks.

1. How do we save an excel sheet as csv?
2. How do we unhide a sheet in excel?
3. What is the use of print area option?
4. Upon Refreshing A Pivot Table, It Always Loses The Formatting Like The Column Width. How This Can Be Corrected?
5. What is the main use of pivot chart?
6. List the steps in creating a good dashboard in Excel.
7. How can we sort and filter data in a sheet?
8. How important is the concept of calculated items?
9. How precise is it to use calculated fields to measure profit?
10. What is the difference between count,countif,countBlank?
11. Briefly describe COUNT and COUNTA.
12. Define the concept of multiple tables.

(Ceiling: 20 Marks)

Part B (Short essay questions - Paragraph)

Answer *all* questions. Each question carries 5 marks.

13. What is the importance of comments option in paste special feature?
14. Explain protecting and unprotecting cells of a sheet.
15. How important is the concept of pivot table in excel?
16. List few applications of pivot table.
17. Explain about calculated fields.

18. Is aggregation function an alternative to pivot table? Explain.

19. Explain the importance of What-If Analysis in pivot table.

(Ceiling: 30 Marks)

Part C (Essay questions)

Answer any *one* question. The question carries 10 marks.

20. Explain about the following tabs-Home, Insert, Data,File and Design.

21. What are multiple slicers? State its significance?

(1 × 10 = 10 Marks)
