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CRITERION	IV	Governance, Leadership and Management
KEY INDICATOR	4.2	Library as Learning Resource
METRIC	4.2.4	Number of teachers and students using the library per day during the year 22-23

AQAR 2023-24

4.2.4 Percentage per day usage of library by teachers and students (foot falls and login data for online access)

The method used for calculating the actual usage of the library includes

1. Readings of the RFID gate register of the main library (footfall)

2. Transaction report of library resources

3. Digital Library gate register

4. Usage of E-resource - remote access

5. Online visitors to Library blog

Daily footfalls in the library are counted by automated gate register. RFID chip enabled ID cards are issued to all the students and teachers. By swiping ID cards in the card reader at entry and exit gates, users can register their attendance in the library. The entry and exit of teachers and students are monitored by ESSL software and card reader and report of the same can be downloaded.

All the library operations are automated using Integrated Library Management System (ILMS) and separate circulation registers are maintained for the students and teachers. Circulation statistics can be added to the usage count. The book issue register is maintained for marking the signature of the students while borrowing books.

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DSPACE, NLIST, DELNET and Library Blog resources can be accessed through remote login. Library catalogue can be accessed online. A separate gate register is kept at the entrance of digital library where the users can access electronic resources like e-books and e-journals.

The Per day library usage is calculated on the basis of the physical visit of students and teachers to the library as well as online usage. Students and teachers can also access the current status of the library documents from elsewhere and can check the catalogue through KOHA OPAC.

Calculation Usage area Count

A. Total number of walk-in (2023 June –2024 March)- 59375

B. Total circulation (2023 June –2024 May)- 31660

C. NLIST usage (2023 June –2024 May)- 740

D. Digital Library Gate register- 2650

E. Library blog Visitors (2023 June –2024 March) (Approx.)- 20336

F. Total Users (A+B+C+D+E)- 114761

G. No of working days- 168

H. No of users per day (F/G)- 683

I. No of students plus teachers (4906+257) - 5163

J. Percentage of usage (H/I) *100-   13.23

PRINCIPAL