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Name:

Reg. No:

THIRD SEMESTER B.B.A. DEGREE EXAMINATION, NOVEMBER 2021

(CUCBCSS-UG)

CC15U BB3 B04 - HUMAN RESOURCE MANAGEMENT

(BBA – Core Course)

(2015 to 2018 Admissions – Supplementary/Improvement)

Time: Three Hours

Maximum: 80 Marks

Part A

Answer *all* questions. Each question carries 1 mark

1. A dispute or disagreement about any terms and conditions of employment is called _____
2. Recruitment and selection belong to _____ function of HRM.
3. Recruitment process ends with _____ of employer.
4. _____ is the assignment of job to a newly selected employee.
5. Performance evaluation is done by the _____
6. _____ means the willing co-operation and observance of rules and regulations of an organisation.
7. The process of including the workers in the decision making is called _____
8. Piece rate system is based on the basis of _____ produced by workers.
9. _____ is the first stage in career planning.
10. Placement is the assignment of _____ to a newly selected employee.

(10 × 1 = 10 Marks)

Part B

Answer any *eight* questions. Each question carries 2 marks.

11. Define Human resource management.
12. What is HR policy?
13. Define Recruitment.
14. What is depth interview?
15. What is on the job training?
16. Define employee transfer.
17. What is Demotion?
18. What do you mean by employee separation?
19. What is a quorum?
20. What are the financial statements of a company?

(8 × 2 = 16 Marks)

Part C

Answer any *six* questions. Each question carries 4 marks.

21. Distinguish between Personnel management and Human Resource management.
22. What are external sources of recruitment?
23. What are the steps in Strategic HR Planning process?
24. What are the demerits of employee separation?
25. Explain the importance of Human Resource Development.
26. What are the advantages of grievance handling procedure?
27. What are the essential characteristics of a good wage payment system?
28. Under what conditions is piece rate system suitable?

(6 × 4 = 24 Marks)

Part D

Answer any *two* questions. Each question carries 15 marks.

29. Explain different methods of performance appraisal system.
30. Explain the steps involved in employee selection process
31. Define HRD. What are its feature and objectives?

(2 × 15 = 30 Marks)
