

CHRIST COLLEGE (AUTONOMOUS), IRINJALAKUDA



ACADEMIC ADMINISTRATIVE AUDIT (AAA)

SELF STUDY REPORT

NAME OF THE DEPARTMENT:

ENGLISH

PERIOD:

2019 JUNE-2020 DEC

CATEGORY:

The Departments shall enter the necessary data in this booklet itself. For positive responses the details asked need be given only in a very brief manner. All claims must be supported by documentary evidence.

DEPARTMENT GRADING

The department is requested to submit a Self Study Report (SSR) of its performance during the academic year 2019 – 20 in the following format, for the purpose of department grading. The grading aims to encourage self-evaluation, accountability, research, and innovation in teaching and learning. It will also help to create healthy competition in curricular and extracurricular activities among departments. The grading will be performed based on the following six criteria.

Criterion I – Teaching-learning Process

Criterion II – Research

Criterion III – Consultancy and extension

Criterion IV – Extracurricular activities

Criterion V – Student Support and Progression

Criterion VI – Supportive activities

SELF STUDY REPORT

CRITERION I – TEACHING-LEARNING PROCESS

- a. Does the department Plan and organize the teaching-learning and evaluation schedules?

Yes YES

No (10 MARKS)

(If yes; provide documentary evidence-Submit filled up Teachers Diary (2019-20)of each teacher or any other evidence)

- b. Which teaching-learning method/s is/are used by teachers?

(Put \checkmark marks in appropriate boxes. Details must be given)

1. Lecture YES

2. Interactive method YES

3. Project-based learning YES

4. Computer-assisted learning YES

5. Experiential learning YES

6. Seminars YES

7. Others (mention)

(3 marks each max 15MARKS)

- c. Does the department use any modern teaching aids and tools like computers, audio-visuals, MOODLE, CAL (Computer Aided Learning), internet and other information/materials, which ensure that students have effective learning experience?

Yes YES

No

3marks each

max

15

If yes, give details .LAPTOP, PROJECTOR

- d. Department conducted any exams in MOODLE-Learning Management system?

Yes YES

No

3marks each

max

15

If yes, give details of exams. SCREENING TEST FOR FIRST SEM STUDENTS

- e. Does the department conduct any skill-developing programs (short-term add-on courses, soft-skill development programs etc.) for students? 05 for each – max 10

Yes YES

No

If yes, give details

-ADD ON COURSE IN JOURNALISM

- TOWARDS A BETTER ENGLISH

f. Does the department apply for any new course, by designing curricula for it, during the current year?

NO

5 each max 15 If yes, give

details

g. How many teachers attended seminar/ workshop/ conference/ refresher courses etc. during the period (Use separate sheet if necessary) > 90% =10, >50=5, <50 =0 max 10

Sl. No	Name of faculty		Title of the seminar/ workshop/ conference etc.	Duration		Whether international/ national/ state/regional	Organizing agency
				From	To		
1	P D TOMY					STATE	SH COLLEGE THEVARA CHRIST COLLEGE OF ENGINEERING
2	MARY PATHROSE		RESEARCH METHODS IN LANGAUGE AND LINGUISTICS APPROACH TO NAAC ACCREDITATION			INTERNATIONAL	VIT IQAC MA COLLEGE KOTHA MANGALAM
3	K J VARGHEESE		ICT IN ENGLISH LANGUAGE TEACHING IN THE PANDEMIC SCENARIO ICT IN EDUCATION IN COVID TIMES			INTERNATIONAL	KINGDOM OF THAILAND LEAD
4	SRUTHY P U		THREE DAY FACULTY			NATIONAL	KPCTA

			DEVELOPMENT PROGRAMME HANDLING MISCOMMUNICATIONS IN PRESENTATIONS AND PUBLIC SPEAKING			INTERNATIONAL	ST.MAR Y'S COLLEG E
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- h. Give details of faculty members, if any, who are selected as resource persons for seminar/workshop/conference/refresher courses etc. during this period (Use separate sheet if necessary) 2 for each – max 10

Sl. No	Name of faculty	Title of the seminar/ workshop/ conference etc.	Duration		Whether international/ national/ state/regional	Organizing agency
			From	To		

1	K J VARGHEESE	REFRESHER COURSE			STATE	KANNUR UNIVERSITY
		ORIENTATION			STATE	KERALA VETENARY UNIVERSITY
		REFRESHER COURSE			STATE	CALICUT UNIVERSITY
		KETNOTE SPEAKER- DIGITAL TRANSFORMATION IN THE POST COVID SCENARION			INTERNATION AL	CONTINUING PROFICIENC Y DEVELOPME NT INSTITUTE
		ICT IN EDUCATION IN COVID TIMES			INTERNATION AL	LEAD

i. Does the department introduce any innovations in teaching/ learning/ evaluation during the current year? (like online tests, video lectures from out station resource persons)

Yes YES No

10 for each – max 20

If yes, give details : Internal exams are conducted in Google classroom
Seminars by the students are also conducted in Google meet and Zoom.

j. Does the department provide remedial teaching? 15

Yes yes No

If yes, furnish the following (use separate sheet if needed); provide evidence for student attendance

Sl. No.	Name of the teacher	Class for which remedial teaching is arranged	No of students benefited
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1	SRUTHY P U	2nd SEM FE STUDENTS	8
2	JANIS JOSSY	4nd SEM FE STUDENTS	8

- k. Does the department provide coaching for entrance tests/eligibility tests (JAM, CSIR/UGC, University entrance tests etc.)?

Yes

No NO

If yes, furnish the following (use separate sheet if needed); provide evidence for student attendance

Sl. No.	Name of the teacher	Class for which remedial teaching is arranged	No of students benefited

CRITERION II – RESEARCH

- a. Give details of the publication by faculty, if any during the period . 2 for each – max 10

Sl. No	Name of faculty	Title of the paper	Title of the Journal and year of publishing	Citation index and impact factor of the journal, if available
1	Dr K J VARGHEESE	ESP COURSE DESIGN:NEED ANALYSIS ON TOURISM DEPARTMENT IN INDONESIAN VOCATIONAL HIGHSCHOOLS	JOURNAL OF ADVANCED ENGLISH STUDIES 2020	
2	Dr K J VARGHEESE	THE EFFECTS OF CALL TOWARDS THE STUDENTS ENGLISH ACHIEVEMENT AND ATTITUDE	JOURNAL OF ADVANCED ENGLISH STUDIES 2020	
3	Dr K J VARGHEESE	{Analysing the	Purakala Peer Reviewed	ISSN 0971-

4	Dr K J VARGHEESE	Spiritual Perspective of Indian Nationalism through the Actions and Works of Swami Vivekananda and Sister Nivedita'	Journal April 2020 Vol.31(4)(UGC CARE listed)	2143
5	Dr K J VARGHEESE	'An Assessment of Native American Cultural Values as Revealed through the Works of Linda Hogan and Paul Gunn Allen'	Studies in Indian Place Names Peer Reviewed Journal March 2020 Vol.40(40)(UGC CARE listed)	ISSN 2394-3114
6	Dr K J VARGHEESE	Technology on Language and Writing'	Think India Peer Reviewed (Multidisciplinary Research Journal) September 2019 (UGC CARE listed)	0971-1260
7	Dr K J VARGHEESE	Language Lab for English Speaking Skills and Creativity'	History Research Journal Peer Reviewed (Multidisciplinary) September-October 2019 (UGC CARE listed)	2249-2496
7	Dr K J VARGHEESE	'Conceptualising English Language Education in the Globalised World'	Think India Quarterly Research Journal, Peer Reviewed June 2019 (UGC CARE listed)	0971-1260

b. Is the department recognized as a research department?

Yes

No

NO

05

If yes give the number of research scholars joined this year.

c. Did the department produce any Ph. D during the last two years? (*For research departments only*)

Yes

NO

10

If yes furnish the following

Sl. No	Name of the Research scholar	Name of the guide	Title of the thesis	Year of awarding

d. Does the department have running Major research projects?

Yes

No

NO

10 for each

max 20

If yes furnish the following.

Sl. No	Name of the principal investigator	Duration		Title of the project	Funding agency
		from	to		

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e. Does the department have running Minor research projects?

Yes

No NO

5 for each max 15

If yes furnish the following.

Sl. No	Name of the principal investigator	Duration		Title of the project	Funding agency
		from	to		

- a. Did the department submit any new proposal for project, seminar etc. to funding agencies during the academic year?

Yes No NO 5 for each max 10

If yes give the number proposals submitted and the name of agencies.

- b. Did the department conduct seminar/workshop/conference etc. during the academic year?

Yes No 5 for each max 15

If yes furnish the following YES

Sl. No	Title of the seminar/ workshop/ conference etc.	Duration		Whether international/ national/ state/regional	Funding agency
		From	To		
1	TWO DAY INTERNATIONAL CONFERENCE ON ENGLISH LANGUAGE TEACHING LITERATURE AND CULTURAL STUDIES	24 JAN 2020	25 JAN 2020	INTERNATIONAL	SPONSORED
2	TWO DAY INTERNATIONAL ONLINE CONFERENCE ON ENGLISH LITERATURE AND LANGUAGE EDUCATION "EMBRACING CHANGE IN COVID TIMES"	18 JUNE 2020	19 JUNE 2020	INTERNATIONAL	DEPARTMENT OF ENGLISH

- c. Is there any publication from faculty like books, articles, conference/seminar proceedings, course materials (for distance education), software packages or other learning materials, any other (specify) ?

Yes YES No 5 for each max 15 If

yes give details.

2 TEACHING AND LEARNING THROUGH TECHNOLOGY IN COMPENDIUM PUBLISHED BY KERALA VETENARY UNIVERSITY

3 SEMINAR PROCEEDINGS OF THE TWO DAY INTERNATIONAL CONFERENCE

4 SYLLABUS FOR THE FOUNDATION COURSE: "TOWARDS A BETTER ENGLISH"

CRITERION III – CONSULTANCY AND EXTENSION

- a. Does the department have any MoU/ MoC (memorandum of contract)/ mutually beneficial agreements signed with industry /agency, or other academic institutions?

yes
Yes

No

5 for each max 15 If

yes give details.: Chief consultant of Orell Language Labs(K J Vargheese)

- a. Does the department have collaborative activities (on-the-job training, student placement, internship, publication, curriculum development, research, consultancy, etc.) with other organizations (service sector, agricultural sector, local bodies/community, administrative agencies, state/national/international organizations)?

Yes

No no

05 for each max 10 If

yes give details

- b. Does the department conduct/coordinate any kind of extension activities which are integrated with the academic curricula, contributive to community development etc.?

Yes

No no

5 for each max 10

If yes give details.

- c. Does the department have partnership with University/Research institutions/Industries/ NGOs etc. for extension activities?

5 + 5

Yes

No no

max 10

If yes give details

CRITERION IV – EXTRACURRICULAR ACTIVITIES

- a. Mention achievements of students , if any, of the students under the department (D- zone, Quiz competitions etc..) outside the college
8 students of the department participated in competitions like D-ZONE, Sports (All India)

YES

05 for each

max 15

- b. Mention the association activities, if any, during the academic year other than inauguration and sent off

YES

1 A TALK ON CONTENT WRITING

2 A TALK ON ONLINE JOURNALISM BY ANAGHA

5 each max 10

- c. Mention performance of students in sports activities during the academic year (Athletics, Games etc in Intercollegiate/University competitions)

YES 5 students participated in both Intercollegiate and University competitions.0

2 marks for each max 10

- d. Any other relevant information the department wishes to add. 10 marks

CRITERION V – STUDENT SUPPORT AND PROGRESSION

- a. Furnish the pass percentage for degree main 2019 – 20 batch (pass out) and PG 2018 – 20 batch. max 60

% pass

Postgraduate course :

Degree (Main) :

81%

Marks	>90%	89-80%	79-70%	69-55%
Number of students UG	-----	10	9	10
Number of students PG				

Language & Complementary Course (Batch-wise)

Batch	Number of students with grade			
	>90%	89-80%	79-70%	69-55%
2018-2019 (3 rd sem)— complimentary course	2	15	5	9
4 th sem complimentary course	2	15	5	9
2017-2018 (1 st sem)- complimentary course	----	1	7	16
2018-2019 (3 rd sem)- second language	1	14	6	11
4 th sem- second language	4	9	8	10
2017-2018 (1 st sem)- second language	1	13	11	10
2 nd sem- second language	3	11	6	11

Pass > 90 % = 20 marks, > 80 % = 10 marks, <80% = 0 marks.

For UG: Each >90% 2 marks each, 1 for 89-80% (Max 50)

For PG: Each >90% 3 marks each, 2 for 89-80% (Max 50)

For Language/Complementary for each students > 90% 2 marks, 1 for 89-80%, 0.5 for 79-70% (Max 20)

- b. Mention about CSIR-UGC-NET, if any, obtained for the 2018 – 20 batches. (provide documentary evidence)

3 students (2018 pass out batch)

5 for each

max 20

- c. No of students who got admission in Top universities/institutions

(List of institutions- IITs, NITs, JNU, Hyderabad University, EFLUs, CUSAT, IISC, Pondicherry University, IISERs)

Pondicherry University – Grinlina Mani (CCARAFER16), Anagha(CCARAFER27)

Punjab University – Deepthy Dinesh (CCARAFER10)

Christ University – Devika Dinesh (CCARAFER11)

Christu Jayanthi College- Andrea Helder (CCARAFER42), Grace Therece E N

(CCARAFER15), Chanchal V Thilakan (CCARAFER09), Sreelakshmi P R (CCARAFER39)

Calicut University- Sreeshma K Venu(CCARAFER04), Elizabeth Sebastian(CCARAFER13)
St.Joseph's College Devagiri – Sandhra T R(CCARAFER43), Akshara Joshy(CCARAFER24)

5 for each

(Max 20)

Should submit list of students with register number

- d. Mention the efforts made by the department to minimize the dropout rate and facilitate the students to complete the course.
Academically weak students are given special attention and financially weak students are also helped.

(Max 5)

- e. Give the percentage of the students progressed to higher studies. Give details for last year. If records are kept >70%- 05 marks, 69-60%-3 marks, 59-50%- 2marks (Max 5)

51%

Submit the list of students, admitted course, college and university

List filed

- f. Does the department provide any support for students for appearing and qualifying in various competitive examinations? (UGC-CSIR-NET, JAM, SLET, CAT, TOFEL, GMAT, GRE etc.); If yes provide evidence

(5 for each) (Max 10)

Yes No

- g. Does the department provide placement and counseling services for students

Yes No Records to be kept 10

If yes give the number of students benefited

- h. Does the department encourage and develop entrepreneurial skills among students

Yes No 10

If yes give details

- i. Does the department have a mechanism to seek and use data and feedback from its graduates and from employers, to improve the growth and development of the institution?

Yes No 5 marks each max 10

If yes give details

CRITERION VI – SUPPORTIVE ACTIVITIES

- a. Members of the department involved in the administrative/club/committee activities of the college in 2019-20 academic year?

2 mark for each (Max 10)

Sl. No.	Name	Activity to which associated
1	P D TOMY	RETURNING OFFICER
2	MARY PATHROSE	CHAIPERSON- ANTI-HARASSMENT CELL CONVENOR- ANTI-RAGGING CELL DISCIPLINE COMMITTEE MEMBER-COVID 19 CELL
3	K J VARGHESE	CHAIRMAN- BOARD OF STUDIES COORDINATOR- FILM CLUB ELECTED COLLEGE COUNCIL MEMBER
4	SHINTO V P	COORDINATOR- CYCLING CLUB
5	ANUSHA MATHEW	CO COORDINATOR- SPIC MACAY

b. Describe the measures taken for maintaining the cleanliness of staff room, classrooms, labs, museums etc.

YES

Details to be furnished (Max 10)

c. Does the department maintain proper documentation of data on Internal marksheets /Question papers/ Stock register (Details to be furnished)

Yes YES

No

(Max 10)

d. Mention the measures if any, taken by the department for personality development of students.

YES

(Max 05)

Date: 06-01-2021

Signature: SD

Head of the department:
P D TOMY