


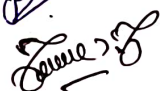



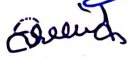

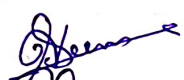

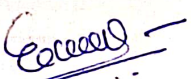





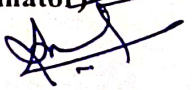



20. Minutes of the College Council held at 3pm. on 20th July 2023 at IQAC Conference Hall.

Agenda:

1. AQAR Preparation
2. Documentation
3. Any other matter permitted by the Chair

Members:

1. Dr. Fr. Jolly Andrews (Principal) 
2. Dr. Fr. Vincent N. S. (Bursar) 
3. Dr. V. T. Joy
4. Dr. Josheena Jose 
5. Dr. Franco T. Francis 
6. Smt. Pallikattil Mary Pathrose 
7. Dr. Subin K. Jose 
8. Smt. Sheeba Varghese U. 
9. Dr. Sreevidhya V. 
10. Fr. Teji K. Thomas 
11. Dr. Seena V 
12. Dr. Bintu T Kalyan 
13. Dr. Soni John T.
14. Dr. Sudheer Sebastian K.
15. Dr. Vinitha E. 
16. Dr. Sr. Mariyamma K.D. 
17. Dr. Sudhikumar A.V. 
18. Dr. K.J. Varghese 
19. Dr. Dijo Damien 
20. Dr. Shinto K. G. (IQAC Co-ordinator) 
21. Fr. Sibi Francis (Librarian) 
22. Sri. Shaju Varghese (Office Supdt.) 

The meeting began with a silent prayer. The Council Secretary presented the minutes of the previous meeting and the Council approved the report. Principal, Fr. Jolly Andrews welcomed the members and introduced the items on the agenda.

Matters discussed and Decisions taken:

- Decrease in number of students in certain unaided programmes - departments should take measures to curtail this otherwise these programmes may have to be discontinued
- Teachers are expected to reach class at 9am
- Briefed about the success in D-zone, Interzone youth festivals and other activities
- Digital valuation for PG programmes completed
- Mapping of I UG and I PG questions to be done
- College failed to make it into the first hundred in NIRF by a narrow margin of 0.2
- College to go ahead with KIRF as it might be beneficial
- Attendance of students to be confirmed in Linways before 5.30pm so as to be forwarded to parents
- AAA auditing of departments to take place in August
- Scheme of valuation to be prepared prior to valuation
- Academic schedule to be followed
- Punching to be re-introduced
- The Padmabhushan Fr. Gabriel Memorial Lecture and Best Magazine Award by Prof. K. Sachidanandan and release of Fr. Wilson Tharayil's book, "Gabrielism" would be conducted on 26th July.
- Value education classes to commence in August – Book by Christian Chair of Calicut University
To be introduced for first year UG students and university certificate to be awarded at the end of third year- second and third year classes to continue as before
CSS activities to be conducted compulsorily
- Class teachers to see that all relevant data is entered in mentor-mentee card
- Service of govt. appointed psychologist to be available once a week at Centre of Joy
- Prof. Bintu Kalyan pointed out that since the certificates for sports students were delayed, addition of grace marks was pending. Council suggested that

- geo-tagged photos of the awards may be taken so that a committee could be appointed to look into the matter.
- UG students may avail two working days for their study trip. Visit to an educational institution may be included and report uploaded in experiential learning.
- IQAC coordinator, Dr. Shinto K.G. reminded that all documentary evidence pertaining to students' progression, placements, department activities, etc. and soft copies of UG and PG projects should be uploaded in department drive and access given to IQAC.
- PG students should do their project after the first year, during the vacation.
- Draft of model syllabus for four-year programmes may be prepared with 20% change in present syllabus- industry based, research-oriented syllabus to be framed.
- Approved the purchase of lab equipment, chemicals, glassware and sports items under PD fund.

The meeting came to a close with a vote of thanks.

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**Associate Professor -
In-charge of Principal**
Christ College (Autonomous)
Irinjalakuda

21. Minutes of the College Council held at 2 pm.
on 19th September 2023 at IQAC Conference Hall.

Agenda :

1. Disciplinary issues
2. Any other matter permitted by the Chair

College Council Members 2023-24

1. Dr. Fr. Jolly Andrews (Principal) *afro*
2. Dr. Fr. Vincent N. S. (Bursar) *ban*
3. Dr. Xavier Joseph *XJ*
4. Dr. V. T. Joy
5. Dr. Josheena Jose *JJ*
6. Dr. Franco T. Francis *Francis*
7. Smt. Pallikattil Mary Pathrose *mpathrose*
8. Dr. Subin K. Jose *SKJ*
9. Smt. Sheeba Varghese U. *Sheeba*
10. Dr. Sreevidhya V. *Sreevidhya*
11. Fr. Teji K. Thomas *Teji*
12. Dr. Seena V
13. Dr. Bintu T Kalyan *Bintu*
14. Dr. Soni John T. *for*
15. Dr. Sudheer Sebastian K.
16. Dr. Vinitha E. *Vinitha*
17. Dr. Sr. Mariyamma K.D. *Mariyamma*
18. Dr. Sudhikumar A.V. *Sudhikumar*
19. Dr. Shinto K. G. (IQAC Co-ordinator) *Shinto*
20. Fr. Sibi Francis (Librarian) *Sibi*
21. Sri. Shaju Varghese (Office Supdt.) *Shaju*
22. Dr. Leyon Varghese *Leyon*
23. Dr. Edwin Jose *Edwin*


The meeting began with a silent prayer. Principal Fr. Dr. Jolly Andrews welcomed the College Council members and extended a warm welcome to the new members, Dr. LeyonVarghese and Dr. Edwin Jose. The Council Secretary presented the minutes of the previous meeting and it was approved by the members.

Discussion and Decisions:

The Principal reminded that UG Fifth and Third Semester Examinations were scheduled to start from 11th and 12th October respectively. He requested the HoDs to ensure that the syllabus was completed in time.

- Discussions held with authorities of PG facilities to curb complaints from local residents about students loitering around at late hours.
- Based on the enquiry report regarding complaint given by the Hostel Warden against Sports Hostel students, Basil Basheer K.B. and Muhammed Nihal P.V., for bringing outsiders into the hostel; it was decided to revoke the suspension of Basil, but Muhammed Nihal K.P. of Third year Geology was not to be readmitted to the hostel. If any more disciplinary issues were reported against him he would be dismissed.
- Six students of Fifth Semester BSW had been suspended from the college pending enquiry for entering the campus after consuming alcohol during Onam celebrations. Based on the enquiry report it was decided to revoke the suspension of Ananya P. Devachan – Class No.955 and Kalyani K.J. – Class No. 976 from Monday, September 25th for want of evidence. Since the students were in their final year, on merciful grounds, the Council decided that Alos Shaju- Class No. 950, Jilby Joy Mathew- Class No. 974 and Bhatti Joseph- Class No. 966, may be allowed to write their Semester exams if they had the required attendance. Condonation would not be given. The suspension of Midhuna Thankachan- Class No. 980, is extended till 30-09-23. As a punitive measure she for her irresponsible behaviour she is not allowed to appear for the Fifth Semester Exam.
- It was decided to consider the days of absence while on study tour as duty leave for students and give attendance for those days.
- Marking of students' attendance in Linways to be done regularly and in time by teachers.
- Open Course Allotment of students to be completed by March.
- Internal exam question papers to be generated in OBE pattern.
- Lunch break to be extended to 55 minutes so that students from Ladies' Hostel can reach in time after lunch.
- The Council unanimously approved the decision of the Department of English to disallow permission for parent of disabled student to sit inside the classroom while class is in progress.
- It was decided to intimate change of Heads of Departments due to rotation of Headship through Principal's letter to the departments concerned.
- Approved the purchase of equipment, chemicals, glassware, library books and interactive panel under PD Accumulated fund.
- Approved the purchase of javelin, aerobics, discus, hurdle training ATE, cable crossover Adj., Hyperice Hypervolt 2 pro under PD sports fund.
- Approved the printing of Handbook and purchase of stationery under PD fund.

The meeting came to a close at 3.45 pm.


Associate Professor
In-Charge of Principal
 Christ College (Autonomous) Irinjalakuda

22. Minutes of the College Council meeting held on 11-12-2023 at IQAC Conference Hall.

Agenda:-

1. NIRF
2. AAA Audit
3. FY UGP
4. Syllabus formulating
5. Disciplinary Issues
6. Union Fund
7. Fine Arts / Sports Activities
8. Any other matter permitted by chair

Members:

1. Dr. Fr. Jolly Andrews (Principal) *[Signature]*
2. Dr. Fr. Vincent N. S. (Bursar) *[Signature]*
3. Smt. Sheeba Varghese U.
4. Dr. Xavier Joseph *[Signature]*
5. Prof. Sudheer Sebastian K. *[Signature]*
6. Dr. V. T. Joy *[Signature]*
7. Dr. Josheena Jose *[Signature]*
8. Dr. Franco T. Francis *[Signature]*
9. Smt. Pallikattil Mary Pathrose
10. Dr. Subin K. Jose *[Signature]*
11. Dr. Sreevidhya V. *[Signature]*
12. Fr. Teji K. Thomas *[Signature]*
13. Dr. Seena V *[Signature]*
14. Dr. Bintu T Kalyan *[Signature]*
15. Dr. Soni John T. *[Signature]*
16. Dr. Vinitha E. *[Signature]*
17. Dr. Sr. Mariyamma K.D. *[Signature]*
18. Dr. Sudhikumar A.V. *[Signature]*
19. Dr. Shinto K. G. (IQAC Co-ordinator) *[Signature]*
20. Fr. Sibi Francis (Librarian) *[Signature]*
21. Sri. Shaju Varghese (Office Supdt.)
22. Dr. Leyon Varghese *[Signature]*
23. Dr. Edwin Jose

The meeting began with a silent prayer after which the Council Secretary presented the minutes of the previous meeting. The Principal, Fr. Dr. Jolly Andrews informed the various achievements and activities of the college which included the following:

- Honoured Dr. Soni T. John for his achievement as sports psychologist in the Asian Games
- Briefed about library updation
- Convocation successfully conducted on 4th November
- College emerged overall champions, champions in the men's section and first time in the women's section
- Dr. Tharun was selected best NSS Programme Officer and College also bagged NSS Best Unit and Best Student Volunteer Award
- Dr. Sudhikumar congratulated for two new species of spiders
- Saviskara 7th season conducted
- Dona Joseph secured the Madam Curie Scholarship and Sandra K.S. successfully completed her internship and obtained PhD Fellowship in University of Warsaw, Poland.
- Cancer awareness talk by Dr. V.P. Gangadharan
- Congratulated BBA Dept. for emerging overall champions and Men's Hockey, Chess and badminton teams for their achievements
- 14 students from Manipur joined Christ College.

Discussion held and decisions taken:

Agenda 1.

- Uploading of NIRF data planned to be completed before X'mas holidays with the help of IQAC, Administrative office and departments
- Principal pointed out the importance of OBE calculation in AQAR uploading. Principal will check the status during department visit. Principal would meet teachers after evaluation of student feedback. Principal and Manager planning to meet all teachers individually in March.
- Exams will be conducted as scheduled in academic calendar (6th Sem. UG and 4th Sem. PG from 1st March).
- Teachers may try and adjust classes of teachers on leave in order to avoid free hours for students.
- From 2024 admission onwards FYUGP to be followed based on suggestions from the University.
- Each BoS should meet atleast twice a year. Departments that have not completed should try and finish at the earliest.
- Departments that have not yet arranged any activities should organize events and upload in Linways. National and international seminars/ workshops may be planned.

2. Disciplinary Issues:

Dr. Anilkumar explained the discipline related issues. Two students suspended pending enquiry- 1. Adil Asraf E. (BBA dept. for 3 weeks) and 2. Sanakaraj M.M. (Malayalam dept. for two weeks).

3. Union Fund:

2022-2024 – 84000/-

2019-2020 (before Covid)- 2,00,000/- (approx.)- agreed for amphitheatre; 2022-'23 – water cooler, chairs, sports kits

-suggested to purchase equipment for Fitness Centre

Examination Controller Dr. Sudheer Sebastian informed the Council that 3rd Semester UG valuation was in progress. Digital valuation of 1st Sem UG would be conducted after X'mas holidays. Once internal marks are received results could be published within a week.

'Chilambu' Arts Fest to be held on 23rd, 24th & 25th of January.

Reg. accumulated PD Fund, three things could be considered, viz-

- Library books (< 5,00,000/-)
- Dept. equipment (< 5,00,000/-)
- Interactive panels (< 5,00,000/-)
- P.M.Usha Fund project proposals being prepared
 - 2 computer labs-
 - Hostel, IQAC, Controller's office
- Principal reminded teachers to apply for maximum research projects.
- Reg. University CV camps, for PG valuation, 1 teacher and for UG 2 teachers may attend.
- Dr. Robinson P. Ponminisserry was nominated as FYUGP Coordinator.
- Question Bank may be shared to students.
- Common Internal exams to be conducted from even semester onwards. Departments may conduct internal exams independently with prior permission from the Principal.
- Workshop for Higher Secondary teachers to be organized to motivate students
- 'Open Day' to be conducted for Plus Two students in 2nd week of January


Associate Professor
In-Charge of Principal
Ormat College (Autonomous) Irinjalekuda

23. Minutes of the College Council meeting held at 11.30 am on 2nd February 2024 at IQAC Conferen Hall.

College Council Members:

1. Dr. Fr. Jolly Andrews (Principal) *apb*
2. Dr. Fr. Vincent N. S. (Bursar) *Valy*
3. Smt. Sheeba Varghese U. *Shms.*
4. Dr. Xavier Joseph *MS.*
5. Prof. Sudheer Sebastian K. *Autb.*
6. Dr. V. T. Joy *B.*
7. Dr. Josheena Jose *JB.*
8. Dr. Franco T. Francis
9. Smt. Pallikattil Mary Pathrose *mpathrose*
10. Dr. Subin K. Jose *st*
11. Dr. Sreevidhya V. *Sreevidhya*
12. Fr. Teji K. Thomas *Teji*
13. Dr. Seena V *Seena*
14. Dr. Bintu T Kalyan *Bintu*
15. Dr. Soni John T. *Soni*
16. Dr. Vinitha E.
17. Dr. Sr. Mariyamma K.D. *Mariyamma*
18. Dr. Sudhikumar A.V. *Sudhikumar*
19. Dr. Shinto K. G. (IQAC Co-ordinator) *Shinto*
20. Fr. Sibi Francis (Librarian) *Sibi*
21. Sri. Shaju Varghese (Office Supdt.) *Shaju*
22. Dr. Leyon Varghese *Leyon*
23. Dr. Edwin Jose *Edwin*

Agenda:

- 1.Retirement function
- 2.Disciplinary issues
- 3.FYUGP
- 4.End Semester exams
- 5.Any other matter permitted by the Chair

Minutes:

The meeting commenced with a silent prayer. Principal, Fr. Dr. Jolly Andrews welcomed the members of the College Council.

Discussion and decisions:

- 1.Retirement Function- The Principal updated the Council members about the preparations for the retirement programme on 6th February 2024 and reminded the HoDs to invite all the retired teachers and the non-teaching staff from each department and to ensure maximum participation of students.
- 2.Disciplinary issues: Dr. N.Anilkumar informed the Council regarding the incident of physical violence involving IV BBA students that took place in front of the college on 3-1-2024. The students were suspended pending enquiry on 10-1-24. They have not disclosed the reason for the fight. The suspended students have already availed condonation. They have been suspended for three weeks.
3. FYUGP – Principal urged the aided departments to plan Major and Minor courses to be offered in such a manner that existing programmes and workload are not affected. Departments may think of offering attractive Double Major programmes and Vocational Minors. Feasibility of courses with assistance from Computer Science Department could be explored. POs should be designed in accordance with the best facilities that a department could offer. Fees of Majors and Minors offered by unaided departments should be defined.
4. End Semester examinations: Controller of Exams, Prof. Sudheer Sebastian informed that Sixth Semester UG and Fourth Semester PG exams would commence by March 6th and Fourth Semester UG exams by 15th March, 2024.
- 5.Alumni Gathering: Principal informed the Council members that the Alumni Executive had decided that class alumni gatherings may be held from 2pm onwards and general Alumni gathering would commence at 5pm. It was decided that each department alumni would present atleast one cultural programme for the same.
6. Approved the purchase of super squat, hip thrust, barstand 9 holders, hockey GK Deep Carbon, hockey goal post, stopwatch under SAI fund.
7. Approved the insect showcase cabinet under KSCSTE Research fund.
8. Approved the printing of College Magazine under PD fund.

The meeting came to a close with the vote of thanks.


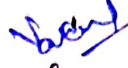





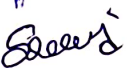








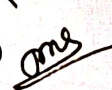

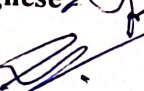
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Associate Professor
In-Charge of Principal
 Christ College (Autonomous) Irinjalakuda

24. Minutes of the meeting of the College Council held at 11am on Friday 22nd March in the IQAC Conference Hall.

Agenda:

1. FYUGP
2. Retirement
3. NIRF
4. Any other matter permitted by the Chair

Members:

1. Dr. Fr. Jolly Andrews (Principal) 
2. Dr. Fr. Vincent N. S. (Bursar) 
3. Smt. Sheeba Varghese U. 
4. Dr. Xavier Joseph 
5. Prof. Sudheer Sebastian K. 
6. Dr. V. T. Joy
7. Dr. Josheena Jose 
8. Dr. Franco T. Francis
9. Smt. Pallikattil Mary Pathrose
10. Dr. Subin K. Jose 
11. Dr. Sreevidhya V. 
12. Fr. Teji K. Thomas 
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16. Dr. Vinitha E. 
17. Dr. Sr. Mariyamma K.D. 
18. Dr. Sudhikumar A.V.
19. Dr. Shinto K. G. (IQAC Co-ordinator) 
20. Fr. Sibi Francis (Librarian) 
21. Sri. Shaju Varghese (Office Supdt.) 
22. Dr. Leyon Varghese 
23. Dr. Edwin Jose 

Minutes:

The meeting began with a silent prayer. College Principal, Fr. Dr. Jolly Andrews explained about the infrastructure augmentation viz. blue whale model, Sneha Bhavan Block developments, etc.

- Bursar, Fr. Vincent Neelamkavil, updated the progress of agricultural farm, incubation centre, mini auditorium, bake home, soap making, mushroom cultivation, fish breeding centre etc. on Sneha Bhavan campus.
- Blessing of parlour in Men's Hostel and solar updatation in Women's Hostel done.
- PM Usha proposal submitted.
- Discussion and decisions:

1. The Council agreed that detailed discussions between departments were needed for the implementation of FYUGP. Physics and Chemistry departments have already started discussion.

- Choice of possible pathways to be done only after discussion in Board of Studies.
- Request for Double Major sanction should be forwarded to the university.
- If required, meetings may be continued during vacation for the strategic formulation.

2. The Council acknowledged the necessity of research upgradation for inclusion in the top hundred colleges in NIRF.


- Social work Department has applied for research centre.
- Interdisciplinary research to be encouraged.
- Seed money – preference to be given for multidisciplinary research proposals.
- Funding options in collaboration with Sanskrit to be explored.
- Chair to be established after Sangamagrama Madhava to apply for multidisciplinary research.
- Principal urged for maximum number of research proposals to prepare towards November 2024 and suggested that each aided department prepare a proposal.

3. Principal and Council members acknowledged and thanked the retiring council members, Associate Professor and Vice Principal, Sheeba Varghese U. and HoD, Chemistry, Dr. Joy V.T. for their contributions.

4. Controller of Examinations, Prof. Sudheer Sebastian explained the advantages of digital valuation.

- IQAC proposed preparation of Bridge courses for uploading in Open Courseware, to attract students towards Minor courses in FYUG programmes.
- Maintenance of Green Protocol to be insisted upon while conducting any programme on the campus. Sensitisation on waste management to be done.

The meeting ended at 12:45pm with a vote of thanks.


Associate Professor
In-Charge of Principal
Christ College (Autonomous) Irinjalakuda